3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; Phone: 407-723-5900 <a href="http://poitraseastcdd.com/">http://poitraseastcdd.com/</a>

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Poitras East Community Development District ("District"), scheduled to be held at **4:00 p.m. on Tuesday**, **April 18, 2023, at Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

District Staff, please use the following information to join via the computer or the conference line:

Phone: 1-844-621-3956 Computer: pfmgroup.webex.com Participant Code: 796 580 192#

#### **BOARD OF SUPERVISORS' MEETING AGENDA**

### **Organizational Matters**

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. Consideration of the Minutes of the March 21, 2023, Board of Supervisors' Meeting (provided under separate cover)

### **Business Matters**

- 2. Review of Fiscal Year 2024 Operations & Maintenance Budget (provided under separate cover)
- 3. Consideration of Public Facilities Report Proposal from Donald W. McIntosh Associates Inc. (provided under separate cover)
- 4. Ratification of Operation and Maintenance Expenditures Paid in March 2023 in an amount totaling \$8,815.59 (provided under separate cover)
- 5. Ratification of Requisition Nos. 2023-001 2023-012 Paid in March 2023 in an amount totaling \$2,594,248.66 (provided under separate cover)
- 6. Recommendation of Work Authorization/Proposed Services (if applicable)
- 7. Review of District's Financial Position and Budget to Actual YTD (provided under separate cover)

#### **Other Business**

- A. Staff Reports
  - 1. District Counsel
  - 2. District Manager
  - 3. District Engineer
  - 4. Construction Supervisor
  - Landscape Supervisor
  - 6. Irrigation Supervisor
- B. Supervisor Requests

#### **Adjournment**



Minutes of the March 21, 2023, Board of Supervisors' Meeting

## Fiscal Year 2024 Operations & Maintenance Budget

### Public Facilities Report Proposal from Donald W. McIntosh Associates Inc.

Operation and Maintenance Expenditures Paid in March 2023 in an amount totaling \$8,815.59

Requisition Nos. 2023-001 – 2020-012 Paid in March 2023 in an amount totaling \$2,594,248.66

Work Authorizations/Proposed Services (if applicable)

## District's Financial Position and Budget to Actual YTD