

Postras East Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; Phone: 407-723-5900

<http://poitrasedcdd.com/>

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Postras East Community Development District ("District"), scheduled to be held at **4:00 p.m. on Tuesday, April 18, 2023, at Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

District Staff, please use the following information to join via the computer or the conference line:

Phone: 1-844-621-3956

Computer: pfmgroup.webex.com

Participant Code: 796 580 192#

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the March 21, 2023, Board of Supervisors' Meeting**

Business Matters

- 2. **Review of Fiscal Year 2024 Operations & Maintenance Budget** *(provided under separate cover)*
- 3. **Consideration of Public Facilities Report Proposal from Donald W. McIntosh Associates Inc.** *(provided under separate cover)*
- 4. **Ratification of Operation and Maintenance Expenditures Paid in March 2023 in an amount totaling \$10,534.43** *(provided under separate cover)*
- 5. **Ratification of Requisition Nos. 2023-001 – 2023-008 Paid in March 2023 in an amount totaling \$2,493,510.84**
- 6. **Recommendation of Work Authorization/Proposed Services** *(if applicable)*
- 7. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 - 1. District Counsel
 - 2. District Manager
 - 3. District Engineer
 - 4. Construction Supervisor
 - 5. Landscape Supervisor
 - 6. Irrigation Supervisor
- B. Supervisor Requests

Adjournment



Postras East Community Development District

**Minutes of the March 21, 2023,
Board of Supervisors' Meeting**

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

Roll Call to Confirm Quorum

The Board of Supervisors' Meeting for the Poitras East Community Development District was called to order on Tuesday, March 21, 2023, at 4:00 p.m. at the Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827.

Present:

Richard Levey	Chairman
Frank Paris	Assistant Secretary
Brent Schademan	Assistant Secretary
Julie Salvo	Assistant Secretary

Also attending:

Jennifer Walden	PFM	(via phone)
Lynne Mullins	PFM	
Jorge Jimenez	PFM	(via phone)
Tucker Mackie	Kutak Rock	
Jeffrey Newton	Donald W. McIntosh Associates	
Larry Kaufmann	Construction Supervisor	(via phone)
Verona Griffith	PFM	(via phone)
Matt McDermott	Construction Committee Member	
Katie Harmer	Berman	
Samantha Sharenow	Berman	

SECOND ORDER OF BUSINESS

Public Comment Period

Dr. Levey called for public comments. He noted there were no public comments.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
February 21, 2023, Board of
Supervisors' Meeting**

The Board reviewed the minutes of the February 21, 2023, Board of Supervisors' Meeting.

On motion by Mr. Schademan, seconded by Ms. Salvo, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the Minutes of the February 21, 2023, Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Consideration of First Amendment to
Landscape and Irrigation
Maintenance Agreement with United
Land Services**

Ms. Mullins stated the agreement with ULS is expected to expire on June 1, 2023. District staff has discussed with Mr. McDermott and Berman and the recommendation is to move forward with keeping ULS on until September 30, 2023. This would coincide with the new bids through the RFP process, which the Board will discuss next. She noted that there will be no additional cost to the budget.

On motion by Mr. Schademan, seconded by Mr. Paris, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the First Amendment to Landscape and Irrigation Maintenance Agreement with United Land Services, which extends the agreement until September 30, 2023.

FIFTH ORDER OF BUSINESS

Consideration of RFP for District Landscaping & Common Area Maintenance

Ms. Mullins stated District staff is working on putting together the RFP for the District. District staff is asking for approval to move forward with placing the ad for the RFP and approval of the attached evaluation criteria. This is consistent with several of the sister Districts who did their landscaping RFP last year.

Mr. McDermott noted the project scope description needs to be expanded. He added that this is the first time this District has gone out for RFP and the package is still being worked on as some of the verbiage in the ad needs to be tweaked to include all roadways.

On motion by Mr. Schademan, seconded by Mr. Paris, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the RFP evaluation criteria and District staff placing the RFP ad for the District Landscaping & Common Area Maintenance.

SIXTH ORDER OF BUSINESS

Review and Acceptance of Arbitrage Rebate Report for the Series 2020 BAN

Ms. Mullins stated LLS Tax Solutions provided the report, which indicates that there is no cumulative rebatable arbitrage liability as of February 14, 2023.

On motion by Mr. Schademan, seconded by Mr. Paris, with all in favor, the Board of Supervisors for the Poitras East Community Development District accepted the Arbitrage Rebate Report from LLS Tax Solutions for the Series 2020 BAN.

SEVENTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures Paid in

**February 2023 in an amount totaling
\$8,682.15**

Ms. Mullins stated these have been approved and need to be ratified.

On motion by Mr. Schademan, seconded by Mr. Paris, with all in favor, the Board of Supervisors for the Poitras East Community Development District ratified the Operation and Maintenance Expenditures paid in February 2023 in an amount totaling \$8,682.15.

EIGHTH ORDER OF BUSINESS

Recommendation of Work Authorization/Proposed Services

Mr. Kaufmann stated there's one Work Authorization in the agenda package from Donald W. McIntosh Associates in the amount of \$17,890.00. It includes the evaluation of a proposed location for a future lift station, the capacity for that lift station, and a modification to the master utility plan with Orange County to accommodate that lift station.

Mr. Newton stated there are four lift stations in the CIP, three of them have been built and one remains. The remaining lift station is currently planned for within the limits of the proposed Village center, so the Developer is not ready to put that lift station in yet. At the same time, the City has a fire station site on the north side of Luminary Blvd., and there's also another site that the Developer is marketing, both of which need sewer service. The request was that District staff look at what it would take to construct a separate lift station to serve those parcels and as much of the land lying south of Luminary as possible.

On motion by Ms. Salvo, seconded by Mr. Paris, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the Work Authorization with Donald. W. McIntosh Associates, Inc. for \$17,890.00 for the Lift Station G Evaluation.

NINTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

Ms. Mullins stated through February, the District has expenses of just under \$99,000.00 versus an overall budget of \$412,000.00. So, the District has spent about 24% of the adopted budget.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Ms. Mackie stated the 1A, 1B and Pearson Ave. infrastructure that remain to be acquired by the District is now in the process of documentation. Mr. Newton reviewed costs and certified them for the District's purposes. She noted District staff will bring that back before the Board for ratification as it was already approved by the Board. Then the District will likely be requisitioning funds from not only the 2023 Bonds, but the 2020 BAN as well. Ms. Mackie noted that at the last meeting, Bond Counsel presented certain items that would necessitate a reissuance, so Dr. Levey may need to sign a few additional documents.

District Manager –

No report.

District Engineer –

Mr. Newton reviewed the Construction Contract Status Memorandum (Minutes Exhibit A).

For Narcoossee/Luminary Traffic Signal, the pedestrian push buttons are still being addressed. Kittelson has come up with a remediation plan that includes not only moving the pedestrian push buttons, but also includes demolition and reconstruction of sidewalks and ramps. The area is constrained so it's hard to find flat landing areas within 10 feet of the edge of the travelway, which is recommended by the MUTCD for pedestrian push buttons. It's been a struggle to find middle ground between the ADA and MUTCD. The solution recommended by Kittelson is to redo the ramps and the lead in sidewalks to provide flat landing areas.

Dr. Levey asked how the District got to this point with the signal being new. Mr. Newton stated that on the East side of Narcoossee Road it was all existing. The signal poles and the pedestrian push buttons were designed by Kittelson based on what was already there. He stated he will look into where it fell apart on the West side but feels it was probably a timing issue.

For Master Infrastructure Phase 1C & Centerline Drive Segment F, the project is effectively complete. The final lift of asphalt got placed at the beginning of this month and the Certificate of Completion is on track to be issued by the City by the end of the month. There are a couple of Change Orders for this project. First is Change Order No. 15 in the additive amount of \$3,103.73 for a reduction in the screen wall length at Centerline Drive Segment G box culvert and the addition of a reclaimed point of connection. Second is Change Order No. 16 in the additive amount of \$85,888.27 for diesel fuel price adjustments for October 2022 through March 2023, the addition of an OUC automatic flushing device, and some additional sod, stone, and grading at the roundabout. Of that total amount, \$70,939.44 is applicable to Master Infrastructure Phase 1C project and the remaining \$14,948.83 is applicable to the Midtown ID's Centerline Drive Segment F project.

For Master Infrastructure Phase 1D, ODP reconciliation is being worked on but is still waiting on information from the contractor to finalize.

For Pearson Avenue Phase 2, the Certificate of Completion got issued by the City last month and the release of retainage request should be on the Contractor's next pay application.

On motion by Mr. Schademan, seconded by Mr. Paris, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the action items of the March 21, 2023, Construction Contract Status memorandum, which amount to approval of Change Order No. 15 in the additive amount of \$3,103.73 and Change Order No. 16 in the additive amount of \$85,888.27.

Construction Supervisor –

No report.

Landscape Supervisor – No report.

Irrigation Supervisor – No report.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests.

TWELFTH ORDER OF BUSINESS

Adjournment

On motion by Mr. Paris, seconded by Ms. Salvo, with all in favor, the March 21, 2023, Meeting of the Board of Supervisors for the Poitras East Community Development District was adjourned.

Secretary / Assistant Secretary

Chair / Vice Chair



**DONALD W. MCINTOSH
ASSOCIATES, INC.**

MEMORANDUM

DATE: March 21, 2023

TO: Poitras East Community Development District
Board of Supervisors

FROM: Donald W. McIntosh Associates, Inc.
District Engineer

RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity.

CIVIL ENGINEERS

Master Infrastructure Phase 1A – Jr. Davis Construction Company, Inc.

(Note: this construction contract is between TDCP and JDC)

LAND PLANNERS

Construction Status: The project has been completed. Acquisition of improvements by the District is ongoing.

SURVEYORS

Narcoossee/Luminary Traffic Signal – The New Florida Industrial Electric

Construction Status: The Contractor and signal consultant are continuing to coordinate with Orange County regarding the pedestrian push buttons. The current cure includes not only relocation of the pedestrian push buttons but also the demolition and reconstruction of curb ramps and adjacent sidewalks at the intersection for compliance with ADA. While the relocation of the pedestrian push buttons should be completed by the Contractor with no additional cost to the District, it is likely that the sidewalk demolition and reconstruction will be viewed as additional work subject to a change order. The Contractor has been informed that retainage will not be released until the issue is fully resolved.

Master Infrastructure Phase 1B – Jr. Davis Construction Company, Inc.

(Note: this construction contract is between TDCP and JDC)

Construction Status: The project has been completed. Acquisition of improvements by the District is ongoing.

2200 Park Ave. North

Master Infrastructure Phase 1C & Centerline Drive Segment F – Jr. Davis Construction Company

Winter Park, FL

Construction Status: Project is substantially complete. The final lift of asphalt has been placed, storm repair videos have been received, and final project completion is currently anticipated by the end of March pending the City's acceptance of as-builts and other closeout documentation as submitted.

32789-2355

Fax 407-644-8318

Change Order (C.O.) Status: Change Order No. 15 in the additive amount of \$3,103.73 for reduction in screen wall length at the Centerline Drive Segment G box culvert and addition of

407-644-4068

F:\Proj2017\17170\ENGadmin\C\ec315 Construction Memo 03-21-23.docx



Memorandum

*Re: Poitras East Community Development District
Construction Contract Status*

March 21, 2023

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a reclaimed point of connection. Change Order No. 16 in the additive amount of \$85,888.27 for diesel fuel price adjustments for October 2022 through March 2023, addition of an OUC automatic flushing device, and additional sod, stone, and grading at the roundabout, \$70,939.44 of which is applicable to PECDD's Master Infrastructure Phase 1C project and \$14,948.83 of which is applicable to MID's Centerline Drive Segment F project.

Recommended Motion: Approve Change Order No. 15 in the additive amount of \$3,103.73 and Change Order 16 in the additive amount of \$85,888.27.

Master Infrastructure Phase 1D – Jr. Davis Construction Company

Construction Status: The project has been completed. Contract closeout is underway, including ODP reconciliation pending receipt of additional information from the contractor.

Change Order (C.O.) Status: None at this time.

Recommended Motion: None.

Street A Phase 1 (aka Pearson Avenue) – Jr. Davis Construction Company

(Note: this construction contract is between TDCP and JDC)

Construction Status: The project has been completed. Acquisition of improvements by the District is ongoing.

Street A Phase 2 (aka Pearson Avenue) – Jr. Davis Construction Company

Construction Status: A Certificate of Completion was issued by the City on 2/17/23. Request for release of retainage is expected in the next pay application.

Change Order (C.O.) Status: None.

Recommended Motion: None.

Should there be any questions, please do not hesitate to call.

Thank you.

c: Larry Kaufmann
Matt McDermott
Chris Wilson
Dan Young
Tarek Fahmy

**Poitras East Community Development District
Master Infrastructure Phase 1C and Centerline Drive Segment F
Change Order Log
Jr. Davis Construction, Inc.**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
			300			\$ 8,105,537.19			
<u>1</u>	4/6/2022	Hardscape - Roundabouts and Retaining Wall	0	\$ 133,966.67	Approved	\$ 8,239,503.86	4/19/2022	4/19/2022	Tavistock approved 5/4/22
<u>2</u>	4/13/2022	Increase in Cost to Procure 16" PVC Force Main from FEI	0	\$ 69,162.54	Approved	\$ 8,308,666.40	4/19/2022	4/19/2022	Tavistock approved 5/4/22
<u>3</u>	5/16/2022	Landscaping & Irrigation for Phase 1C (including 12 months of maintenance)	120	\$ 2,348,776.51	Approved	\$ 10,657,442.91	5/17/2022	5/17/2022	
<u>4</u>	6/20/2022	Diesel Fuel Price Adjustment through May 2022		\$ 19,807.62	Approved	\$ 10,677,250.53	6/21/2022	6/21/2022	
<u>6</u>	8/10/2022	Phase 1C Truck Apron Pavers	30	\$ 160,500.00	Approved	\$ 10,837,750.53	8/16/2022	8/16/2022	
<u>7</u>	8/10/2022	Segment F Landscape & Irrigation	49	\$ 337,107.02	Approved	\$ 11,174,857.55	8/16/2022	8/15/2022	
<u>8</u>	8/12/2022	Remove 12 months of landscape/irrigation maintenance	0	\$ (243,187.92)	Approved	\$ 10,931,669.63	8/16/2022	8/16/2022	
<u>9</u>	11/4/2022	Hurricane Ian Additional Work	0	\$ 3,729.00	Approved	\$ 10,935,398.63	11/15/2022	11/15/2022	
<u>10</u>	11/14/2022	Diesel Fuel Price Adjustment - June through September 2022	0	\$ 24,259.08	Approved	\$ 10,959,657.71	11/15/2022	11/15/2022	
<u>5</u>	7/15/2022	Master Infrastructure Phase 1C and Segment F Plan Changes	90	\$ 1,165,512.09	Approved	\$ 12,125,169.80	7/19/2022	11/15/2022	Previously approved NTE \$1,368,270.55 pending Engineers Review
11	1/10/2023	Master Infrastructure Phase 1C and Segment F Additional Cost for Trails	0	\$ 1,057,784.46	Approved	\$ 13,182,954.26	1/17/2023	1/17/2023	
12	2/16/2023	Asphalt Price Escallations	0	\$ 85,799.14	Approved	\$ 13,268,753.40	2/21/2023	2/21/2023	
13	2/16/2023	LAMN Trail Modifications at Concrete Box Culvert from Asphalt to Concrete	0	\$ 6,075.00	Approved	\$ 13,274,828.40	2/21/2023	2/21/2023	
14	2/16/2023	Segment E Electrical Extension	0	\$ 401,376.94	Approved	\$ 13,676,205.34	2/21/2023	2/21/2023	
15	3/14/2023	Reduced Screen Wall and Add Relaimed Point of Connection	0	\$ 3,103.73	Pending	\$ 13,679,309.07	3/21/2023		
16	3/14/2023	Diesel Fuel Price Adjustment - October 2022 through March 2023; Autoflush for Segment C, Added Sod and Grading, Segment E Asphalt Repair	0	\$ 85,888.27	Pending	\$ 13,765,197.34	3/21/2023		
Days to Substantial Completion			589	Revised Contract Amount		\$ 13,765,197.34			
Days to Contract Completion			619						
NOC Date			7/19/2021						
Substantial Completion Date			2/28/2023						
Contract Completion Date			3/30/2023						

Postras East Community Development District

CONTRACT CHANGE ORDER

Change Order No. 15

Project: Master Infrastructure Phase 1C and Centerline Drive
Segment F

Date 3/14/2023

Engineer: Donald W. McIntosh Associates, Inc.

Contractor: Jr. Davis Construction Company, Inc.

ITEM NO.	WORK PERFORMED	DESCRIPTION OF CHANGE	AMOUNT + / (-)
1	Reduced Screen Wall and Add Reclaimed Point of Connection	ADD	\$ 3,103.73

Net Change Order Amount \$ 3,103.73

Contract Amount Prior to Change Order \$ 13,676,205.34

Revised Contract Amount \$ 13,679,309.07

COMMENTS:

See attached backup.

Acceptable To:


Jr. Davis Construction Company, Inc.

Date:

3/17/23
bk

Approved By:

Postras East Community Development District

Date:

Poitras Master Infrastructure 1C/1F Box Culv Screen Wall Reduction and Add POC



Jr. Davis Construction Company, Inc.

JR. DAVIS CONSTRUCTION

210 Hangar Road

Kissimmee, FL, 34741

Contact: Mike Heim

Phone: 407-572-5190

Email: Mike.Heim@jr-davis.com

Quote To:

Tarek Fahmy

Proposal Date:

2/27/2023

Company:

Donald W. McIntosh & Associates, Inc.

HCSS:

2089RCO16

Phone:

407-644-8318

Additional Time:

Email:

tfahmy@dwma.com

Reduced Screen wall by 138 LF and Elim. 4 Columns
Add RM POC connection for Irrigation and 24" DEMO

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Delete Box Culvert Screen Wall Sections	-138.00	LF	148.31	-20,466.78
15	Delete Box Culvert Screen Wall Columns	-4.00	EA	1,159.58	-4,638.32
30	Added 4" Above Ground Reclaimed POC Connection	1.00	LS	24,089.63	24,089.63
40	Remove Existing 24" RCP crossing Segment F	80.00	LF	51.49	4,119.20
GRAND TOTAL					\$3,103.73

NOTES:

As part of associated plan revisions, Box culvert screen wall was reduced by 69 LF on both east and west side of roadway at STA 86+00, resulting in net decrease of 138 LF of wall and elimination of 4 cast in place columns.

above ground 4" Reclaimed Main POC was added for irrigation connection at STA 85+00

24" Pipe Demo in Segment F; STA 96+40 taken out from ROW to ROW only (80 LF) as original plans stated that this was to be removed in future phase. RFI 11 direction stated that JDC was not to remove said pipe, but after determining the pipe was not wanted by TDC under the new Segment F roadway, Field Direction was to remove the pipe

Postras East Community Development District

CONTRACT CHANGE ORDER

Change Order No. 16

Project: Master Infrastructure Phase 1C and Centerline Drive
Segment F

Date 3/16/2023

Engineer: Donald W. McIntosh Associates, Inc.

Contractor: Jr. Davis Construction Company, Inc.

ITEM NO.	WORK PERFORMED	DESCRIPTION OF CHANGE	AMOUNT + / (-)
1	Diesel Fuel Price Adjustment - October 2022 through March 2023	ADD	\$ 51,434.38
2	Autoflush for Segment C, Added Sod and Grading, Segment E Asphalt Repair	ADD	\$ 34,453.89

Net Change Order Amount \$ 85,888.27

Contract Amount Prior to Change Order \$ 13,679,309.07

Revised Contract Amount \$ 13,765,197.34

COMMENTS:

See attached backup.

Acceptable To:


Jr. Davis Construction Company, Inc.

Date:

3/20/23
bk

Approved By:

Postras East Community Development District

Date:

Jr Davis Construction

Fuel Index Summary by Period

<https://www.fdot.gov/construction/fuel-bit/fuel-bit.shtm>

Period	Monthly Index	Monthly Index Difference	Total GAL	Monthly Index Value		
March-22	3.8260	1.7072	-	\$ -		
April-22	3.8260	1.7072	1,862.96	\$ 3,180.40		
May-22	4.6665	2.5477	2,216.78	\$ 5,647.64	1st Request	\$ 8,885.09
June-22	4.5482	2.4294	1,824.55	\$ 4,432.54		
July-22	4.3428	2.2240	1,144.34	\$ 2,545.00		
August-22	3.8412	1.7224	1,292.26	\$ 2,225.76		
September-22	3.8855	1.7667	7,233.57	\$ 12,779.40	2nd Request	\$21,822.86
October-22	3.4802	1.3614	4,552.83	\$ 6,198.13		
November-22	3.9942	1.8754	6,627.39	\$ 12,428.88		
December-22	3.6188	1.5000	2,499.71	\$ 3,749.52		
January-23	3.8667	1.7479	1,674.94	\$ 2,927.59		
February-23	3.5847	1.4659	11,313.46	\$ 16,584.18		
March-23	3.1068	0.9880	45.00	\$ 44.46		
PROJECT COMPLETE						
			Sub-Total	\$ 72,743.50	THIS REQUEST (final)	\$42,035.55
Contract Index		1.9262				
Do NOT Edit this Cell Once Entered						

- 1) Enter Payment Period in Column A
- 2) Link Column B with Appropriate Period Index
- 3) Column C will Calculate Itself
- 4) Link Column D with Appropriate Period Total
- 5) Column E will Calculate Itself

Jr Davis Construction

Fuel Index Summary by Period

<https://www.fdot.gov/construction/fuel-bit/fuel-bit.shtm>

Period	Monthly Index	Monthly Index Difference	Total GAL	Monthly Index Value		
March-22	3.8260	1.7072	-	\$	-	
April-22	3.8260	1.7072	1,574.39	\$	2,687.76	
May-22	4.6665	2.5477	2,446.92	\$	6,233.97	first Request \$ 10,922.53
June-22	4.5482	2.4294	907.09	\$	2,203.67	
July-22	4.3428	2.2240	1,086.27	\$	2,415.84	
August-22	3.8412	1.7224	8.94	\$	15.40	
September-22	3.8855	1.7667	(293.20)	\$	(517.99)	2nd Request \$ 2,436.22
October-22	3.4802	1.3614	1,153.51	\$	1,570.37	
November-22	3.9942	1.8754	2,436.25	\$	4,568.89	
December-22	3.6188	1.5000	510.90	\$	766.35	
January-23	3.8667	1.7479	120.00	\$	209.75	
February-23	3.5847	1.4659	1,537.94	\$	2,254.44	
March-23	3.1068	0.9880	353.40	\$	349.15	
PROJECT COMPLETE						
			Sub-Total	\$	22,757.58	This Request (final) \$ 9,398.83
Contract Index		1.9262				
Do NOT Edit this Cell Once Entered						

- 1) Enter Payment Period in Column A
- 2) Link Column B with Appropriate Period Index
- 3) Column C will Calculate Itself
- 4) Link Column D with Appropriate Period Total
- 5) Column E will Calculate Itself

Postras Master Infrastructure 1C/1F Added sod on slopes, Autoflush



Jr. Davis Construction Company, Inc.

JR. DAVIS CONSTRUCTION

210 Hangar Road

Kissimmee, FL, 34741

Contact: Mike Heim

Phone: 407-572-5190

Email: Mike.Heim@jr-davis.com

Quote To:

Tarek Fahmy

Proposal Date:

3/15/2023

Company:

Donald W. McIntosh & Associates, Inc.

HCSS:

2089RCO17

Phone:

407-644-8318

Additional Time:

Email:

tfahmy@dwma.com

Autoflush for Segment C, added sod and grading
per TDC direction, Seg E Asphalt repair

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
6	Bond	1.00	LS	535.00	535.00
9	Additional Sod Beyond ROW SEG C SWC Roundabout	4,000.00	SY	3.00	12,000.00
11	Grading For added sod Segment C SWC Roundabout	4,000.00	SY	0.90	3,600.00
15	Segment E Asphalt Repair	1.00	LS	5,550.00	5,550.00
30	Install OUC Flushing Device segment C	1.00	LS	10,608.09	10,608.09
40	Install Check dam #57 stone W of Seg C roundabout	1.00	LS	2,160.80	2,160.80

GRAND TOTAL

\$34,453.89

NOTES:

Additional sod and grading placed south abd west of roundabout (Seg C)

Added autoflush (supplied by OUC but installed at STA 86+75 by JDC, included removal from donor project, and open trenching 246' 2" pipe into nearest Inlet I-4 and core drilling into back of inlet

Segment E Asphalt repair at Soccer field- caused by previous contractor working on neighborhood project

Install 57 stone check dam at West side of Seg C southern limits to facilitate positive drainage

POIRAS EAST
MASTER INFRASTRUCTURE PHASE 1C
CITY OF ORLANDO, FLORIDA
MASTER DRAINAGE PLAN



DONALD W. MCINTOSH ASSOCIATES, INC. ENGINEERS PLANNERS SURVEYORS	CERTIFICATE OF AUTHORIZATION NO. 68 2200 PARK AVENUE NORTH, WINTER PARK, FL 32789 407.844.4068			
JOB NO 17127	CHECKED BY GSR	DATE 11/22/19	SCALE 1"=100'	JOB NUMBER 17127

GARTH R. RITTER
FLORIDA P.E. No. 75364

NO.	DATE	ISSUES
6	4/8/22	ADDED STORM STRUCTURES
5	1/13/22	ADDED STORM STRUCTURES
4	9/10/21	REMOVED DRAINAGE
3	3/18/21	NEW REVISIONS
2	2/19/21	GRADY TRAIL REVISION
1	12/10/20	UNPAVED STORM PIPES & POND LOCATIONS
NO.	DATE	ISSUES

[illegible]

Better Paving Inc.
 684 Shepard Rd.
 Orlando, FL 32833-2897
 Phone 407-568-2583
 Fax 407-568-1990

Invoice

Date	Invoice #
3/9/2023	3073

Bill To
Jr. Davis Construction Company 210 S Hoagland Blvd Kissimmee, Florida 34741

P.O. No.	Terms	Project

Description	Qty	Rate	Amount
JOB NAME: POITRAS 1C/ ASPHALT REPAIR AT CURB			
1. Labor and equipment, asphalt crew 1/2 day	1	2,500.00	2,500.00
2. Mobilization	1	1,000.00	1,000.00
3. Asphalt delivered to jobsite. This includes trucking approximately 7 tons	7	150.00	1,050.00
Better Paving Inc. is not responsible for any permits, engineered drawings, surveys, fines or fees			
THANK YOU		Total	\$4,550.00
		Payments/Credits	\$0.00
		Balance Due	\$4,550.00

**Poitras East Community Development District
Master Infrastructure Phase 1D
Change Order Log
Jr. Davis Construction, Inc.**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
			245			\$ 2,900,282.54			
1	7/19/2021	Material Price Escalations	0	\$ 154,671.13	Approved	\$ 3,054,953.67	7/20/2021	7/20/2021	
2	8/16/2021	Rerouting of existing mainline irrigation pipe around the work area	0	\$ 7,651.23	Approved	\$ 3,062,604.90	8/17/2021	8/17/2021	
3	10/22/2021	Segmental Block Retaining Wall Add Cost Color	0	\$ 14,898.00	Approved	\$ 3,077,502.90	11/16/2021	11/16/2021	
4	10/22/2021	Mainline Irrigation Valve Relocation	0	\$ 9,174.00	Approved	\$ 3,086,676.90	11/16/2021	11/16/2021	
5	12/13/2021	Additional Retaining Wall	0	\$ 24,039.07	Approved	\$ 3,110,715.97	1/18/2022	1/18/2022	
6	12/13/2021	Additional Work Public Parking Lot and MOT Plan Revision	56	\$ 46,190.00	Approved	\$ 3,156,905.97	1/18/2022	1/18/2022	
7	4/5/2022	Hardscape - Roundabouts and Retaining Wall	0	\$ 177,466.67	Approved	\$ 3,334,372.64	4/19/2022	4/19/2022	Tavistock approved 5/4/22
8	4/18/2022	Landscape	120	\$ 643,619.95	Approved	\$ 3,977,992.59	4/19/2022	4/19/2022	Tavistock approved 5/4/22
9	6/20/2022	LAMN Selten Way Phase 1D Trails	0	\$ 267,006.75	Approved	\$ 4,244,999.34	6/21/2022	6/21/2022	
10	6/20/2022	Diesel Fuel Price Adjustment through May 2022	0	\$ 6,240.10	Approved	\$ 4,251,239.44	6/21/2022	6/21/2022	
11	8/10/2022	Phase 1D Truck Apron Pavers	30	\$ 188,200.00	Approved	\$ 4,439,439.44	8/16/2022	8/16/2022	
12	9/14/2022	Deduct Monthly Landscape Maintenance and Irrigation Inspection	0	\$ (28,560.00)	Approved	\$ 4,410,879.44	10/18/2022	10/18/2022	
13	11/4/2022	Hurricane Ian A Preparation and Repairs	0	\$ 15,424.00	Approved	\$ 4,426,303.44	11/15/2022	11/15/2022	
14	11/9/2022	Diesel Fuel Price Adjustment - June through September 2022	0	\$ 3,881.02	Approved	\$ 4,430,184.46	11/15/2022	11/15/2022	
15	1/12/2023	Add Sod Beyond Landscape Plan Limits	0	\$ 56,624.83	Approved	\$ 4,486,809.29	1/17/2023	1/17/2023	
Days to Substantial Completion			451	Revised Contract Amount		\$ 4,486,809.29			
Days to Contract Completion			481						
NOC Date			7/19/2021						
Substantial Completion Date			10/13/2022						
Contract Completion Date			11/12/2022						

**Poitras East Community Development District
Pearson Avenue Phase 2
Change Order Log
Jr. Davis Construction Company**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
			150			\$ 2,235,434.97			
1	6/20/2022	Diesel Fuel Price Adjustment through May 2022	0	\$ 6,962.48	Approved	\$ 2,242,397.45	6/21/2022	6/21/2022	
2	8/10/2022	Install Split Conduit to Protect Sprint Fiber at Boggy Creek Tie-In	0	\$ 9,853.92	Approved	\$ 2,252,251.37	8/16/2022	8/16/2022	
3	11/4/2022	Hurricane Ian Additional Work	0	\$ 6,224.00	Approved	\$ 2,258,475.37	11/15/2022	11/15/2022	
4	11/4/2022	Additional Time Request Total 28 Days for Hurricane Impacts and Reallocate Resources to Expedite Completion of Phase 1D and Pearson Ph 1	28	\$ -	Approved	\$ 2,258,475.37	11/15/2022	11/15/2022	
5	11/4/2022	Diesel Fuel Price Adjustment - June through September 2022	0	\$ 20,940.53	Approved	\$ 2,279,415.90	11/15/2022	11/15/2022	
6	2/16/2023	Added Sod Beyond ROW	0	\$ 41,642.10	Approved	\$ 2,321,058.00	2/21/2023	2/21/2023	
Days to Substantial Completion			178	Revised Contract Amount		\$ 2,321,058.00			
Days to Contract Completion			208						
NOC Date			5/9/2022						
Substantial Completion Date			11/3/2022						
Contract Completion Date			12/3/2022						

Postras East Community Development District

**Fiscal Year 2024
Operations & Maintenance Budget**
(provided under separate cover)

Postras East Community Development District

**Public Facilities Report Proposal from
Donald W. McIntosh Associates Inc.**

(provided under separate cover)

Poitras East Community Development District

**Operation and Maintenance Expenditures Paid
in March 2023 in an amount totaling \$10,534.43**
(provided under separate cover)

Postras East Community Development District

**Requisition Nos. 2023-001 – 2020-008 Paid in
March 2023 in an amount totaling \$2,493,510.84**

POITRAS EAST
COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3501 QUADRANGLE BLVD STE 270 • ORLANDO, FL 32817

PHONE: (407) 723-5900 • FAX: (407) 723-5901

Requisition Recap
For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from March 01, 2023 through March 31, 2023. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
001	United Land Services	\$6,909.00
002	Cepra Landscape	\$5,246.09
003	Jr. Davis Construction Co., Inc.	\$544,974.85
004	Core & Main	\$189,247.86
005	Cepra Landscape	\$5,246.09
006	Kutak Rock LLP	\$410.50
007	Jr. Davis Construction Co., Inc.	\$1,741,378.90
008	Boggy Creek Independent District	\$97.55
Total Expended		\$2,493,510.84

EXHIBIT A
FORM OF REQUISITION

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- (A) Requisition Number: 001
- (B) Name of Payee: United Land Services
- (C) Amount Payable: \$6,909.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - United Land Services - Inv# ULS36620 - \$6,909.00
- (E) Fund, Account and/or subaccount from which disbursement is to be made:


The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the 2023 Project and each represents a Cost of the Project, and has not previously been paid OR this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

By:  2.28.23
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

 2/27/23
Consulting Engineer Jeffrey J. Newton, PE

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- (A) Requisition Number: 002
- (B) Name of Payee: Cepra Landscape
- (C) Amount Payable: \$5,246.09
- (D) Purpose for which paid or incurred refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - Landscape Maintenance – January Inv#O-S3887 - \$1,877.92
 - Landscape Maintenance – January Inv#O-S3888 - \$3,368.17
- (E) Fund, Account and/or subaccount from which disbursement is to be made:


The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the 2023 Project and each represents a Cost of the Project, and has not previously been paid OR this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

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**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

By:  2.28.23
Authorized Officer

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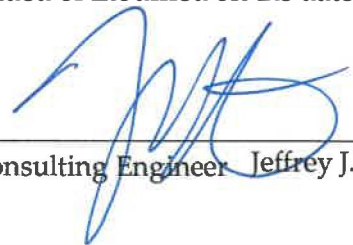
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Consulting Engineer Jeffrey J. Newton, PE

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- (A) Requisition Number: 003
- (B) Name of Payee: JR. Davis Construction Co., Inc.
- (C) Amount Payable: \$544,974.85
- (D) Purpose for which paid or incurred refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - Project 2089- Poitras East Master Infrs PH 1C - \$544,974.85
- (E) Fund, Account and/or subaccount from which disbursement is to be made:


The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the 2023 Project and each represents a Cost of the Project, and has not previously been paid OR this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

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**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

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Authorized Officer

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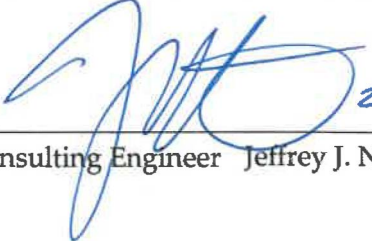
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- (A) Requisition Number: 004
- (B) Name of Payee: Core & Main
- (C) Amount Payable: \$189,247.86
- (D) Purpose for which paid or incurred refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - Inv#Q388705 - \$32,390.40
 - Inv#R175936 - \$27,093.30
 - Inv#R188316 - \$32,636.94
 - Inv#R164891 - \$32,636.94
 - Inv#R177406 - \$32,636.94
 - Inv#R196561 - \$31,853.34
- (E) Fund, Account and/or subaccount from which disbursement is to be made:


The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the 2023 Project and each represents a Cost of the Project, and has not previously been paid OR this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

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**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

By:  2.28.23
Authorized Officer

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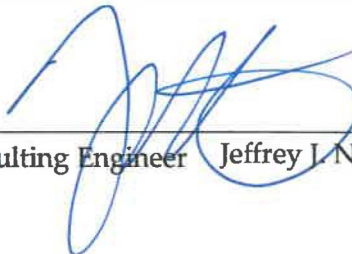
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Consulting Engineer Jeffrey L. Newton, PE

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- (A) Requisition Number: 005
- (B) Name of Payee: Cepra Landscape
- (C) Amount Payable: \$5,246.09
- (D) Purpose for which paid or incurred refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - Landscape Maintenance – February Inv#O-S3980 - \$1,877.92
 - Landscape Maintenance – February Inv#O-S3981 - \$3,368.17
- (E) Fund, Account and/or subaccount from which disbursement is to be made:

The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the 2023 Project and each represents a Cost of the Project, and has not previously been paid OR this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

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**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Authorized Officer

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 3/13/23

Consulting Engineer Jeffrey J. Newton, PE

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- (A) Requisition Number: 006
- (B) Name of Payee: Kutak Rock LLP
- (C) Amount Payable: \$410.50
- (D) Purpose for which paid or incurred refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - Project Construction - Professional services Inv#3170026- \$319.00
 - Project Construction - Professional services Inv#3182123 - \$ 91.50
- (E) Fund, Account and/or sub-account from which disbursement is to be made:

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**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

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Authorized Officer

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 3/13/23

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- (A) Requisition Number: 007
- (B) Name of Payee: JR. Davis Construction Co., Inc.
- (C) Amount Payable: \$1,741,378.90
- (D) Purpose for which paid or incurred refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
 - Project 2107 -Pearson Ave Ph 2 - \$48,053.56
 - Project 2082 - Poitras East master Infrst 1D - \$55,209.21
 - Project 2089 -Poitras East master Infrst 1C - \$1,638,116.13
- (E) Fund, Account and/or sub-account from which disbursement is to be made:

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**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.


3/13/23

Consulting Engineer Jeffrey J. Newton, PE

EXHIBIT A
FORM OF REQUISITION

The undersigned, an Authorized Officer of Poitras East Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the District and U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of February 1, 2023 (the "Master Indenture"), as amended and supplemented by the First Supplemental Trust Indenture between the District and the Trustee, dated as of February 1, 2023 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 008

(B) Name of Payee: Boggy Creek Independent District

(C) Amount Payable: \$97.55

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

- Reimbursement for Construction related ad issued

Inv#067771844000 - \$49.15 and Inv#069248993000 - \$48.40

(E) Fund, Account and/or sub-account from which disbursement is to be made:

The undersigned hereby certifies that [obligations in the stated amount set forth

above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the 2023 Project and each represents a Cost of the Project, and has not previously been paid OR this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.


Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**POITRAS EAST COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

 3/13/23

Consulting Engineer Jeffrey J. Newton, PE

Postras East Community Development District

**Work Authorizations/Proposed Services
(if applicable)**

Postras East Community Development District

**District's Financial Position
and Budget to Actual YTD**

Poitras East CDD
Statement of Financial Position
As of 3/31/2023

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$ 394,626.43				\$ 394,626.43
Alleyway & Infrastructure Capital Res.	50,051.38				50,051.38
Assessments Receivable	78,341.87				78,341.87
Assessments Receivable		\$ 1,628,737.89			1,628,737.89
Series 2020 Debt Service Reserve		38.95			38.95
Series 2023 Debt Service Reserve		814,368.75			814,368.75
Revenue FY2023 Bond		814.33			814.33
Series 2020 Acquisition/Construction			\$ 0.01		0.01
Acquisition/Construction FY 2023 Bond			1,654,617.93		1,654,617.93
Cost of Issuance FY 2023 Bond			5,500.00		5,500.00
Total Current Assets	<u>\$ 523,019.68</u>	<u>\$ 2,443,959.92</u>	<u>\$ 1,660,117.94</u>	<u>\$ -</u>	<u>\$ 4,627,097.54</u>
<u>Investments</u>					
Amount Available in Debt Service Funds				\$ 815,222.03	\$ 815,222.03
Amount To Be Provided				23,839,777.97	23,839,777.97
Total Investments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,655,000.00</u>	<u>\$ 24,655,000.00</u>
Total Assets	<u><u>\$ 523,019.68</u></u>	<u><u>\$ 2,443,959.92</u></u>	<u><u>\$ 1,660,117.94</u></u>	<u><u>\$ 24,655,000.00</u></u>	<u><u>\$ 29,282,097.54</u></u>
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$ 8,721.96				\$ 8,721.96
Deferred Revenue	78,341.87				78,341.87
Deferred Revenue		\$ 1,628,737.89			1,628,737.89
Retainage Payable			\$ 473,559.31		473,559.31
Total Current Liabilities	<u>\$ 87,063.83</u>	<u>\$ 1,628,737.89</u>	<u>\$ 473,559.31</u>	<u>\$ -</u>	<u>\$ 2,189,361.03</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$ 24,655,000.00	\$ 24,655,000.00
Total Long Term Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,655,000.00</u>	<u>\$ 24,655,000.00</u>
Total Liabilities	<u><u>\$ 87,063.83</u></u>	<u><u>\$ 1,628,737.89</u></u>	<u><u>\$ 473,559.31</u></u>	<u><u>\$ 24,655,000.00</u></u>	<u><u>\$ 26,844,361.03</u></u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$ (63,275.11)				\$ (63,275.11)
Current Year Net Assets, Unrestricted	18,977.76				18,977.76
Net Assets - General Government	306,072.20				306,072.20
Current Year Net Assets - General Government	174,181.00				174,181.00
Net Assets, Unrestricted		\$ 1,238,693.26			1,238,693.26
Current Year Net Assets, Unrestricted		(423,471.23)			(423,471.23)
Net Assets, Unrestricted			\$ (2,444,277.84)		(2,444,277.84)
Current Year Net Assets, Unrestricted			3,630,836.47		3,630,836.47
Total Net Assets	<u><u>\$ 435,955.85</u></u>	<u><u>\$ 815,222.03</u></u>	<u><u>\$ 1,186,558.63</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,437,736.51</u></u>
Total Liabilities and Net Assets	<u><u>\$ 523,019.68</u></u>	<u><u>\$ 2,443,959.92</u></u>	<u><u>\$ 1,660,117.94</u></u>	<u><u>\$ 24,655,000.00</u></u>	<u><u>\$ 29,282,097.54</u></u>

Poitras East CDD
Statement of Activities
As of 3/31/2023

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<u>Revenues</u>					
On-Roll Assessments	\$ 233,240.88				\$ 233,240.88
Off-Roll Assessments	49,641.99				49,641.99
Other Income & Other Financing Sources	4,361.85				4,361.85
Inter-Fund Transfers In	18,977.76				18,977.76
Inter-Fund Group Transfers In		\$ 14,572.74			14,572.74
Debt Proceeds		20,415,000.42			20,415,000.42
Other Income & Other Financing Sources			\$ 314,520.53		314,520.53
Inter-Fund Transfers In			(14,572.74)		(14,572.74)
Debt Proceeds			9,102,183.73		9,102,183.73
Total Revenues	\$ 306,222.48	\$ 20,429,573.16	\$ 9,402,131.52	\$ -	\$ 30,137,927.16
<u>Expenses</u>					
Supervisor Fees	\$ 1,000.00				\$ 1,000.00
Travel and Per Diem	20.49				20.49
D&O Insurance	2,694.00				2,694.00
Trustee Services	5,648.38				5,648.38
Management	17,500.02				17,500.02
Engineering	3,994.02				3,994.02
District Counsel	12,622.40				12,622.40
Assessment Administration	7,500.00				7,500.00
Audit	1,500.00				1,500.00
Postage & Shipping	8.87				8.87
Legal Advertising	1,756.77				1,756.77
Meeting Room	447.09				447.09
Office Supplies	125.00				125.00
Web Site Maintenance	540.00				540.00
Dues, Licenses, and Fees	175.00				175.00
Electric	969.57				969.57
Water Reclaimed	5,279.13				5,279.13
General Insurance	3,294.00				3,294.00
Property & Casualty	10,903.00				10,903.00
Irrigation	896.00				896.00
Irrigation Parts	685.00				685.00
Landscaping Maintenance & Material	28,293.76				28,293.76
Contingency	14.89				14.89
Liftstation Maintenance	2,116.72				2,116.72
Personnel Leasing Agreement	6,550.00				6,550.00
Principal Payments		\$ 20,344,279.48			20,344,279.48
Interest Payments (Series 2020)		509,702.05			509,702.05
Trustee Services			\$ 9,342.00		9,342.00
Engineering			50,507.71		50,507.71
District Counsel			45,570.50		45,570.50
Bond Counsel			70,000.00		70,000.00
District Counsel - Extraordinary			15,500.00		15,500.00
Assessment Administration			35,000.00		35,000.00
Copies			2,250.00		2,250.00
Legal Advertising			303.75		303.75
Miscellaneous			11,000.00		11,000.00
Contingency			69,655.00		69,655.00
Other Debt Service Costs			495,983.95		495,983.95
Capital Expenditures - Construction Cost			2,493,413.29		2,493,413.29
Landscaping Maintenance & Material			18,977.76		18,977.76
Contingency			2,457,971.91		2,457,971.91
Total Expenses	\$ 114,534.11	\$ 20,853,981.53	\$ 5,775,475.87	\$ -	\$ 26,743,991.51
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$ 1,470.39				\$ 1,470.39
Interest Income		\$ 937.14			\$ 937.14
Interest Income			\$ 4,180.82		\$ 4,180.82
Total Other Revenues (Expenses) & Gains (Losses)	\$ 1,470.39	\$ 937.14	\$ 4,180.82	\$ -	\$ 6,588.35
Change In Net Assets	\$ 193,158.76	\$ (423,471.23)	\$ 3,630,836.47	\$ -	\$ 3,400,524.00
Net Assets At Beginning Of Year	\$ 242,797.09	\$ 1,238,693.26	\$ (2,444,277.84)	\$ -	\$ (962,787.49)
Net Assets At End Of Year	\$ 435,955.85	\$ 815,222.03	\$ 1,186,558.63	\$ -	\$ 2,437,736.51

Poitras East CDD
Budget to Actual
For the Month Ending 3/31/2023

	Year To Date			FY 2023 Adopted Budget	Percentage Spent
	Actual	Budget	Variance		
<u>Revenues</u>					
On-Roll Assessments	\$ 233,240.88	\$ 180,612.48	\$ 52,628.40	\$ 361,225.00	91.90%
Off-Roll Assessments	49,641.99	-	49,641.99	-	0.00%
Other Income & Other Financing Sources	4,361.85	-	4,361.85	-	0.00%
Carry Forward Revenue	25,750.00	25,750.00	-	51,500.00	50.00%
Inter-Fund Transfers In	18,977.76	-	18,977.76	-	0.00%
Net Revenues	\$ 331,972.48	\$ 206,362.48	\$ 125,610.00	\$ 412,725.00	80.43%
<u>General & Administrative Expenses</u>					
Supervisor Fees	\$ 1,000.00	\$ 2,400.00	\$ (1,400.00)	\$ 4,800.00	20.83%
D&O Insurance	2,694.00	1,512.48	1,181.52	3,025.00	89.06%
Trustee Services	5,648.38	3,000.00	2,648.38	6,000.00	94.14%
Management	17,500.02	17,500.02	-	35,000.00	50.00%
Engineering	3,994.02	6,000.00	(2,005.98)	12,000.00	33.28%
Dissemination Agent	-	2,500.02	(2,500.02)	5,000.00	0.00%
Property Appraiser	-	100.02	(100.02)	200.00	0.00%
District Counsel	12,622.40	15,000.00	(2,377.60)	30,000.00	42.07%
Assessment Administration	7,500.00	3,750.00	3,750.00	7,500.00	100.00%
Reamortization Schedules	-	124.98	(124.98)	250.00	0.00%
Audit	1,500.00	3,000.00	(1,500.00)	6,000.00	25.00%
Arbitrage Calculation	-	250.02	(250.02)	500.00	0.00%
Travel and Per Diem	20.29	150.00	(129.71)	300.00	6.76%
Telephone	-	25.02	(25.02)	50.00	0.00%
Postage & Shipping	8.87	250.02	(241.15)	500.00	1.77%
Copies	-	499.98	(499.98)	1,000.00	0.00%
Legal Advertising	1,756.77	6,000.00	(4,243.23)	12,000.00	14.64%
Bank Fees	-	90.00	(90.00)	180.00	0.00%
Miscellaneous	-	3,257.52	(3,257.52)	6,515.00	0.00%
Meeting Room	447.09	199.98	247.11	400.00	111.77%
Office Supplies	125.00	124.98	0.02	250.00	50.00%
Web Site Maintenance	540.00	1,410.00	(870.00)	2,820.00	19.15%
Holiday Decorations	-	499.98	(499.98)	1,000.00	0.00%
Dues, Licenses, and Fees	175.00	87.48	87.52	175.00	100.00%
Total General & Administrative Expenses	\$ 55,531.84	\$ 67,732.50	\$ (12,200.66)	\$ 135,465.00	40.99%
<u>Field Operations</u>					
Electric Utility Services					
Electric	\$ 969.57	\$ 2,500.02	\$ (1,530.45)	\$ 5,000.00	19.39%
Water-Sewer Combination Services					
Water Reclaimed	5,279.13	15,000.00	(9,720.87)	30,000.00	17.60%
Other Physical Environment					
General Insurance	3,294.00	1,849.98	1,444.02	3,700.00	89.03%
Property & Casualty	10,903.00	4,399.98	6,503.02	8,800.00	123.90%
Other Insurance	-	49.98	(49.98)	100.00	0.00%
Irrigation Repairs	1,581.00	7,500.00	(5,919.00)	15,000.00	10.54%
Landscaping Maintenance & Material	28,293.76	26,580.00	1,713.76	53,160.00	53.22%
Tree Trimming	-	250.02	(250.02)	500.00	0.00%
Flower & Plant Replacement	-	3,750.00	(3,750.00)	7,500.00	0.00%
Contingency	14.89	13,999.98	(13,985.09)	28,000.00	0.05%
Road & Street Facilities					
Entry and Wall Maintenance	-	1,500.00	(1,500.00)	3,000.00	0.00%
Hardscape Maintenance	-	2,500.02	(2,500.02)	5,000.00	0.00%
Alleyway Maintenance	-	4,999.98	(4,999.98)	10,000.00	0.00%
Streetlights	-	12,499.98	(12,499.98)	25,000.00	0.00%
Accent Lighting	-	250.04	(250.04)	500.00	0.00%
Liftstation Maintenance	2,116.72	7,500.00	(5,383.28)	15,000.00	14.11%
Parks & Recreation					
Personnel Leasing Agreement	6,550.00	6,000.00	550.00	12,000.00	54.58%
Reserves					
Infrastructure Capital Reserve	-	20,000.00	(20,000.00)	40,000.00	0.00%
Alleyway Reserve	-	7,500.00	(7,500.00)	15,000.00	0.00%
Total Field Operations	\$ 59,002.07	\$ 138,629.98	\$ (79,627.91)	\$ 277,260.00	21.28%
Total Expenses	\$ 114,533.91	\$ 206,362.48	\$ (91,828.57)	\$ 412,725.00	27.75%
Income (Loss) from Operations	\$ 217,438.57	\$ -	\$ 217,438.57	\$ -	
<u>Other Income (Expense)</u>					
Interest Income	\$ 1,470.39	\$ -	\$ 1,470.39	\$ -	
Total Other Income (Expense)	\$ 1,470.39	\$ -	\$ 1,470.39	\$ -	
Net Income (Loss)	\$ 218,908.96	\$ -	\$ 218,908.96	\$ -	

Poitras East CDD
Cash Flow

Beg. Cash		FY22 Inflows	FY22 Outflows	FY23 Inflows	FY23 Outflows	End. Cash
1/1/2022	226,111.32	31,563.90	(3,946.31)	-	-	253,728.91
2/1/2022	253,728.91	1,819.39	(7,722.54)	-	-	247,825.76
3/1/2022	247,825.76	76,935.85	(15,641.93)	-	-	309,119.68
4/1/2022	309,119.68	14,219.44	(36,002.99)	-	-	287,336.13
5/1/2022	287,336.13	21,687.04	(10,146.33)	-	-	298,876.84
6/1/2022	298,876.84	1,051.12	(15,971.96)	-	-	283,956.00
7/1/2022	283,956.00	3.35	(10,822.80)	-	(60.00)	273,076.55
8/1/2022	273,076.55	3.62	(20,571.60)	-	-	252,508.57
9/1/2022	252,508.57	20.60	(37,748.09)	-	(16,891.00)	197,890.08
10/1/2022	197,890.08	-	(10,742.01)	2.55	(10,591.67)	176,558.95
11/1/2022	176,558.95	-	(11,329.64)	2,872.00	(15,751.04)	152,350.27
12/1/2022	152,350.27	-	-	56,703.17	(39,151.87)	169,901.57
1/1/2023	169,901.57	-	-	56,982.23	(4,789.45)	222,094.35
2/1/2023	222,094.35	-	-	56,713.40	(8,682.15)	270,125.60
3/1/2023	270,125.60	-	-	135,035.26	(10,534.43)	394,626.43
		408,040.01	(221,189.81)	308,308.61	(106,451.61)	as of 04/07/2023