

# Poitras East Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; Phone: 407-723-5900

<http://poitraseastcdd.com/>

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Poitras East Community Development District ("District"), scheduled to be held at **4:00 p.m. on Tuesday, April 15, 2025, at 6900 Tavistock Lakes Blvd., Ste. 200, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

District Staff, please use the following information to join via the computer or the conference line:

Phone: 1-844-621-3956

Computer: pfmcd.webex.com

Participant Code: 2531 126 0013#

## BOARD OF SUPERVISORS' MEETING AGENDA

### Organizational Matters

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the February 18, 2025, Board of Supervisors' Meeting**
- 2. **Consideration of Julie Salvo's Resignation and Nominations for Seat 3 Vacancy**

### Business Matters

- 3. **Consideration of Second Amendment to Website Services Agreement**
- 4. **Consideration of RFP for Underwriting Services**
- 5. **Review and Acceptance of the Fiscal Year 2024 Audit**
- 6. **Review of Fiscal Year 2026 Operations & Maintenance Budget**
- 7. **Request to Advertise for RFQ to Prequalified Contractors for District Infrastructure Projects**
- 8. **Ratification of Operation and Maintenance Expenditures Paid in February 2025 in an amount totaling \$15,329.13**
- 9. **Ratification of Operation and Maintenance Expenditures Paid in March 2025 in an amount totaling \$55,912.94**
- 10. **Ratification of Requisition Nos. 2020-383 – 2020-389 Paid in February 2025 in an amount totaling \$467,776.37**
- 11. **Ratification of Requisition Nos. 2020-390 – 2020-395 Paid in March 2025 in an amount totaling \$631,326.28**
- 12. **Recommendation of Work Authorization/Proposed Services *(if applicable)***
- 13. **Review of District's Financial Position and Budget to Actual YTD**

### Other Business

- A. Staff Reports
  - 1. District Counsel
  - 2. District Manager
  - 3. District Engineer
  - 4. Construction Supervisor
  - 5. Landscape Supervisor
  - 6. Irrigation Supervisor



B. Supervisor Requests

**Adjournment**

