

# Postras East Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; Phone: 407-723-5900

<http://poitraseastcdd.com/>

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Postras East Community Development District (“District”), scheduled to be held at **4:00 p.m. on Tuesday, June 16, 2026, at 6900 Tavistock Lakes Blvd., Ste. 200, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

District Staff, please use the following information to join via the computer or the conference line:

Phone: 1-844-621-3956    Computer: pfmccd.webex.com    Participant Code: 2531 126 0013#

## BOARD OF SUPERVISORS’ MEETING AGENDA

### Organizational Matters

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the May 19, 2026, Board of Supervisors’ Meeting**

### Business Matters

2. **Consideration of Proposals for Trail Repairs** *(provided under separate cover)*
3. **Consideration of Fiscal Year 2026 Audit Engagement Letter**
4. **Review and Acceptance of Fiscal Year 2025 Audit**
5. **Presentation and Review of 2026 District Infrastructure Assessment Report**
6. **Consideration of 1<sup>st</sup> Amendment to Personnel Leasing Agreement with Berman** *(provided under separate cover)*
7. **Ratification of Operation and Maintenance Expenditures Paid in May 2026 in an amount totaling \$16,195.31**
8. **Ratification of Series 2023 Requisition No. 38 & Series 2025 Requisition Nos. 9 – 10 Paid in May 2026 in an amount totaling \$30,262.14**
9. **Recommendation of Work Authorization/Proposed Services** *(if applicable)*
10. **Review of District’s Financial Position and Budget to Actual YTD**

### Other Business

- A. Staff Reports
  1. District Counsel
  2. District Manager
  3. District Engineer
  4. Construction Supervisor
  5. Landscape Supervisor
  6. Irrigation Supervisor
- B. Supervisor Requests



**Adjournment**



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# **Poitras East Community Development District**

**Minutes of the May 19, 2026,  
Board of Supervisors' Meeting**

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING MINUTES**

**FIRST ORDER OF BUSINESS**

**Roll Call to Confirm Quorum**

The Board of Supervisors' Meeting for the Poitras East Community Development District was called to order on Tuesday, May 19, 2026, at 4:00 p.m. at 6900 Tavistock Lakes Blvd., Ste. 200, Orlando, FL 32827.

Present:

Rob Adams	Vice Chairman
Brent Schademan	Assistant Secretary
Ron Domingue	Assistant Secretary
Frank Paris	Assistant Secretary

Also attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	(via phone)
Amanda Lane	PFM	
Angeline Agoncillo	PFM	(via phone)
Blake Firth	PFM	(via phone)
Tucker Mackie	Kutak Rock	(via phone)
Bob Schanck	Donald W. McIntosh Associates	
Carlos Negron	Berman	
Eddie Padua	Berman	
Edgard Morales	Berman	
Pete Fussell	Berman	
Samantha Sharenow	Berman	
DJ Batten	Berman	
Will Stafford	Tavistock	
Dan Young	Tavistock	
Rudy Bautista	Tavistock	

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Walden called for public comments. She noted there was no one with the public present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
April 21, 2026, Board of Supervisors'  
Meeting**

The Board reviewed the minutes of the April 21, 2026, Board of Supervisors' Meeting.

On motion by Mr. Schademan, seconded by Mr. Adams, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the Minutes of the April 21, 2026, Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2027 DM Fee Increase Letter**

Ms. Walden explained the request is for an increase to \$43,120.00. She noted that last increase was three years ago and this November four of the Board seats are available to be filled by residents.

On motion by Mr. Adams, seconded by Mr. Schademan, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved the Fiscal Year 2027 DM Fee Increase Letter.

**FIFTH ORDER OF BUSINESS**

**Consideration of Proposals for Trail Repairs**

Mr. Padua noted that revisions were requested from the vendors but they have yet to be provided.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-04, Approving Proposed Budget for Fiscal Year 2027 and Setting a Public Hearing**

Ms. Walden recommended August 18, 2026, at 4:00 p.m. at this location for the hearing date.

On motion by Mr. Schademan, seconded by Mr. Adams, with all in favor, the Board of Supervisors for the Poitras East Community Development District approved Resolution 2026-04, Approving Proposed Budget for Fiscal Year 2027 and Setting a Public Hearing for August 18, 2026, at 4:00 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827.

**SEVENTH ORDER OF BUSINESS**

**Resolution 2026-05, Setting a Public Hearing Date on Adoption of Rules of Procedure**  
**a) Rules of Procedure**  
**b) Notice of Rule Development**  
**c) Notice of Rulemaking**

Ms. Walden recommended August 18, 2026, at 4:00 p.m. at this location for the hearing date.

On motion by Mr. Schademan, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Midtown Improvement District approved Resolution 2026-05, Setting a Public Hearing Date on Adoption of Rules of Procedure for August 18, 2026, at 4:00 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Operation and Maintenance Expenditures Paid in April 2026 in an amount totaling \$48,641.55**

The Board reviewed the O&M Expenditures paid in April 2026.

On motion by Mr. Paris, seconded by Mr. Schademan, with all in favor, the Board of Supervisors for the Poitras East Community Development District ratified the Operation and Maintenance Expenditures Paid in April 2026 in an amount totaling \$48,641.55.

**NINTH ORDER OF BUSINESS**

**Recommendation of Work Authorization/Proposed Services**

Ms. Walden noted there are none this month.

**TENTH ORDER OF BUSINESS**

**Review of District’s Financial Position and Budget to Actual YTD**

Ms. Walden stated the financials are updated through April 2026. The District is approximately 58% through the Fiscal Year and has spent approximately 39% of the adopted budget. No action is required.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

- District Counsel – No report.
- District Manager – Ms. Walden noted the next meeting is scheduled for Tuesday, June 16, 2026.
- District Engineer – Mr. Schanck reviewed the Construction Status Memo (Minutes Exhibit A).  
Lift Station G is complete and operational.  
Centerline Drive Segment H1 is complete but is waiting for the as-builts in order to close it out.
- Construction Supervisor – No report.
- Landscape Supervisor – Mr. Fussell noted the monthly landscape report (Minutes Exhibit B) was provided to the Board and the vendor is still working on the irrigation report. He noted they are starting to cut back on the dead plant material throughout the District.
- Irrigation Supervisor – No report.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor requests at this time.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Walden requested a motion to adjourn.

On motion by Mr. Schademan, seconded by Mr. Domingue, with all in favor, the May 19, 2026, Meeting of the Board of Supervisors for the Poitras East Community Development District was adjourned.

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Secretary / Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair

**MEMORANDUM**

DATE: May 19, 2026

TO: Poitras East Community Development District  
Board of Supervisors

FROM: McIntosh Associates, an LJA company  
District Engineer

RE: Construction Contract Status

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Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a summary of recent contract activity.

**Lift Station G – Jr. Davis Construction Company**

**Construction Status:** Project completed and final (April 6, 2026).

**Change Order (C.O.) Status:** None

**Recommended Motion:** None

**Centerline Drive Segment H1 – Jr. Davis Construction Company**

**Construction Status:** Project completed. Final inspection and close out pending revised as-built drawings and Orange County Utilities certificate of completion.

**Change Order (C.O.) Status:** None

**Recommended Motion:** None

Should there be any questions, please do not hesitate to call.

Thank you.

c: Dan Young  
Drew Dawson  
Chris Wilson  
Will Stafford  
Tarek Fahmy



**Poitras East Community Development District  
Centerline Drive Segment H-1  
Change Order Log  
Jr. Davis Construction Company**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
			<b>180</b>			<b>\$ 3,277,952.23</b>			
<a href="#">1</a>	10/22/2024	Revised Plans Not Included in Original Contract and Comparison	30	\$ 80,714.03		\$ 3,358,666.26	11/19/2024	11/19/2024	
<a href="#">2</a>	1/15/2025	Landscape & Irrigation	0	\$ 369,461.00		\$ 3,728,127.26	1/21/2025	3/10/2025	
<a href="#">3</a>	10/3/2025	Revised Landscaping, Relocation of Trees, Electrical Conduit Modifications, Change in Trail Material	5	\$ 360,567.50		\$ 4,088,694.76	10/21/2025	10/21/2025	
<a href="#">4</a>	12/8/2025	Owner Direct Purchase Materials (Mack Industries, Rinker Materials, Old Castle, Ferguson Enterprises)	0	\$ (856,696.22)		\$ 3,231,998.54	1/20/2026	1/20/2026	
<a href="#">5</a>	1/19/2026	Additional Contract Days Due to N1 and 24E Mass Grading/N1	363	\$ -		\$ 3,231,998.54	1/20/2026	1/20/2026	
<a href="#">6</a>	4/20/2026	Plant Replacement (Freeze) and 60 Days Time Extension	60	\$ 7,350.00		\$ 3,239,348.54	4/21/2026	4/21/2026	
<b>Days to Substantial Completion</b>			<b>638</b>	<b>Revised Contract Amount</b>		<b>\$ 3,239,348.54</b>			
<b>Days to Contract Completion</b>			<b>668</b>						
<b>NOC Date</b>			<b>7/16/2024</b>						
<b>Substantial Completion Date</b>			<b>4/15/2026</b>						
<b>Contract Completion Date</b>			<b>5/15/2026</b>						

## Poitras East CDD Monthly Landscape Report – April 2026

Maintenance – Mowing completed weekly on all common turf areas except for non-irrigated Bahia turf due to lack of rain. Edging performed along sidewalks, curbs, and hard surfaces. Shrub Pruning as needed for shape and visibility. Bed weeds manually removed and chemically treated as needed. Detail and trash removal for all areas was completed weekly this month per the specifications. Fertilizer and Pest Control application completed as specified. Irrigation Inspection was completed and the report is submitted separately.

Overall – The site is in Good condition overall. The turf, plants and trees are growing and healthy. No indications or reports of debris or trash accumulating. No signs of disease or insect infestations. A few areas need proposed enhancements.

Issues – Quite a few plants and small trees did not weather the cold very well. These areas have proposed extra work to be completed. The contractor is back logged with extra work and is working to schedule proposed work as soon as possible.

Looking Ahead – Regular maintenance activities continue as scheduled. Pruning for cold damage should be completed soon. Proposals are being generated to fill in bed areas. Scheduling for enhancements, fertilizer, and pest treatments will be provided once determined.

Submitted by

Pete Fussell

Berman

Poitras East CDD Monthly Landscape Report – April 2026



Postras East CDD Monthly Landscape Report – April 2026





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# Postras East Community Development District

**Proposals for Trail Repairs**  
*(provided under separate cover)*



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# **Poitras East Community Development District**

**Fiscal Year 2026 Audit Engagement Letter**



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

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Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
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[www.graucpa.com](http://www.graucpa.com)

May 29, 2026

To Board of Supervisors  
Poitras East Community Development District  
3501 Quadrangle Blvd., Ste. 270  
Orlando, FL 32817

We are pleased to confirm our understanding of the services we are to provide Poitras East Community Development District, City of Orlando, Florida ("the District") for the fiscal year ended September 30, 2026. We will audit the financial statements of the governmental activities and each major fund (general, debt service, capital projects, and special revenue funds), including the related notes to the financial statements, which collectively comprise the basic financial statements of Poitras East Community Development District as of and for the fiscal year ended September 30, 2026. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes. This letter serves to renew our agreement and establish the terms and fee for the 2026 audit.

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary comparison schedule

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that information:

- 1) Compliance with FL Statute 218.39 (3) (c)

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

**Examination Objective**

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report or may withdraw from this engagement.

**Other Services**

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**Management Responsibilities**

Management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for designing, implementing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. The District will provide a statement describing corrective actions to be taken in response to each of our recommendations included in the audit report, if any, and relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

The auditor agrees and understands that Chapter 119, *Florida Statutes*, may be applicable to documents prepared in connection with the services provided hereunder and agrees to cooperate with public record requests made thereunder. In connection with this Agreement, the auditor agrees to comply with all provisions of Florida's public records laws, including but not limited to Section 119.0701, *Florida Statutes*, the terms of which are incorporated herein. Among other requirements, the auditor must:

- a. Keep and maintain public records required by the District to perform the service.
- b. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the auditor does not transfer the records to the District.
- d. Upon completion of this Agreement, transfer, at no cost, to the District all public records in possession of the auditor or keep and maintain public records required by the District to perform the service. If the auditor transfers all public records to the District upon completion of this Agreement, the auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the auditor keeps and maintains public records upon completion of the Agreement, the auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

**IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT PFM GROUP CONSULTING LLC., 3501 QUADRANGLE BLVD., STE. 270, ORLANDO, FL 32817, 407-723-5900, [RECORDREQUEST@PFM.COM](mailto:RECORDREQUEST@PFM.COM).**

Our fee for these services will not exceed \$7,400 for the September 30, 2026, unless there is a change in activity by the District which results in additional audit work or if Bonds are issued.

We will complete the audit within prescribed statutory deadlines, with the understanding that your employees will provide information needed to perform the audit on a timely basis. We acknowledge that the District must submit its annual Audit to the Auditor General no later than nine (9) months after the end of the audited fiscal year. Accordingly, for fiscal year ended September 30, 2026, we will deliver a draft audit to the District no later than May 1, 2027 and a final audit report no later than June 1, 2027. All accounting records (including, but not limited to, trial balances, general ledger detail, vendor files, bank and trust statements, minutes, and confirmations) for the fiscal year ended September 30, 2026 must be provided to us no later than January 15, 2027, in order for us to deliver a draft audit to the District no later than May 1, 2027 and a final audit report no later than June 1, 2027.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

This agreement may be renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

The District has the option to terminate this agreement with or without cause by providing thirty (30) days written notice of termination to Grau & Associates. Upon any termination of this agreement, Grau & Associates shall be entitled to payment of all work and/or services rendered up until the effective termination of this agreement, subject to whatever claims or off-sets the District may have against Grau & Associates.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2025 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Poitras East Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. This letter, with any addendum if applicable, constitutes the complete and exclusive statement of the agreement between Grau & Associates and the District with respect to the terms of the engagement between the parties.

Very truly yours,

Grau & Associates



\_\_\_\_\_  
Antonio J. Grau

RESPONSE:

This letter correctly sets forth the understanding of Poitras East Community Development District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Peer Review  
Program

Administered in Florida  
by the Florida Institute of CPAs

---

November 18, 2025

Antonio Grau  
Grau & Associates  
1001 W. Yamato Road, Suite 301  
Boca Raton, FL 33431-4403

Dear Antonio Grau:

It is my pleasure to notify you that on November 18, 2025, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2028. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

*FICPA Peer Review Committee*

Peer Review Team  
FICPA Peer Review Committee  
paul@ficpa.org  
850.224.2727, x5957

cc: Daniel Hevia, David Caplivski

Firm Number: 900004390114

Review Number: 616829



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# **Postras East Community Development District**

**Fiscal Year 2025 Audit**

**POITRAS EAST  
COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2025**

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors  
Poitras East Community Development District  
Orlando, Florida

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities and each major fund of Poitras East Community Development District, Orlando, Florida ("District") as of and for the fiscal year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2025, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

The District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information Included in the Financial Report***

Management is responsible for the other information included in the financial report. The other information comprises the information for compliance with FL Statute 218.39 (3) (c), but does not include the financial statements and our auditor's report thereon. Our opinions on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 18, 2026, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

May 18, 2026

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Poitras East Community Development District, Orlando, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2025. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

### FINANCIAL HIGHLIGHTS

- The liabilities of the District exceeded its assets at the close of the most recent fiscal year resulting in a net position deficit balance of (\$12,361,237).
- The change in the District's total net position in comparison with the prior fiscal year was \$8,138,585, an increase. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2025, the District's governmental funds reported a combined ending fund balance of \$3,234,687, an increase of \$1,049,975 in comparison with the prior fiscal year. A portion of the fund balance is non-spendable for prepaid items, restricted for debt service and capital projects and assigned for subsequent year's expenditures. The remainder is unassigned fund balance which is available for spending at the District's discretion.

### OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: **1)** government-wide financial statements, **2)** fund financial statements, and **3)** notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### **1) Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues and Developer contributions. The District does not have any business-type activities. The governmental activities of the District include the general government (management) and maintenance functions.

#### **2) Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

## OVERVIEW OF FINANCIAL STATEMENTS (Continued)

### 2) Fund Financial Statements (Continued)

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains three governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, debt service fund and capital projects fund, all of which are considered major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

### 3) Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, liabilities exceeded assets at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

	NET POSITION	
	SEPTEMBER 30,	
	2025	2024 (Restated)
Assets, excluding capital assets	\$ 3,557,092	\$ 2,734,971
Capital assets, net of depreciation	26,412,756	22,028,921
Total assets	<u>29,969,848</u>	<u>24,763,892</u>
Liabilities, excluding long-term liabilities	868,278	1,050,400
Long-term liabilities	41,462,807	44,213,314
Total liabilities	<u>42,331,085</u>	<u>45,263,714</u>
Net position		
Net investment in capital assets	(14,695,914)	(22,515,130)
Restricted for debt service	1,357,936	1,327,459
Unrestricted	976,741	687,849
Total net position	<u>\$ (12,361,237)</u>	<u>\$ (20,499,822)</u>

## GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure) less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used.

The District's net position increased during the most recent fiscal year. The majority of the increase is attributed to non-cash contributions from the Developer.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION		
FOR THE FISCAL YEAR ENDED SEPTEMBER 30,		
	2025	2024 (Restated)
Revenues:		
Program revenues:		
Charges for services	\$ 2,359,578	\$ 2,767,305
Operating grants and contributions	62,264	69,781
Capital grants and contributions	8,044,016	3,131,338
General revenues:		
Unrestricted interest earnings	27,166	30,973
Miscellaneous	13,259	293
Total revenues	<u>10,506,283</u>	<u>5,999,690</u>
Expenses:		
General government	116,348	129,397
Maintenance and operations	355,831	331,971
Conveyance of assets	-	20,974,363
Interest	1,576,615	1,291,254
Cost of Issuance	318,904	-
Total expenses	<u>2,367,698</u>	<u>22,726,985</u>
Change in net position	<u>8,138,585</u>	<u>(16,727,295)</u>
Net position - beginning (restated)	<u>(20,499,822)</u>	<u>(3,772,527)</u>
Net position - ending	<u>\$ (12,361,237)</u>	<u>\$ (20,499,822)</u>

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2025, was \$2,367,698. The costs of the District's activities were primarily funded by program revenues comprised primarily of assessments and Developer contributions. The remainder of the current fiscal year revenue includes interest revenue. The majority of the increase in program revenues is the result of the receipt of non-cash contributions from the Developer in the form of infrastructure conveyed to the District. The decrease in current fiscal year expenses is the result of conveyances of completed infrastructure to other entities in the prior year which did not occur in the current year. Additional information related to Developer contributions and the District's capital assets is reflected in the notes to the financial statements.

## GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2025.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At September 30, 2025, the District had \$26,448,865 invested in capital assets for its governmental activities. In the government-wide financial statements depreciation of \$36,109 has been taken, which resulted in a net book value of \$26,412,756. More detailed information about the District's capital assets is presented in the notes of the financial statements.

### Capital Debt

At September 30, 2025, the District had \$32,815,000 Bonds outstanding for its governmental activities. Additionally, the District had one promissory note in the amount of \$8,761,351 for its governmental activities. More detailed information about the District's capital debt is presented in the notes of the financial statements.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND OTHER EVENTS

It is anticipated that the construction of infrastructure and general operations and maintenance of the District will increase as the District is being built out.

Subsequent to year end, the District issued a \$170,000 Promissory Note to the Developer in exchange for certain real property ("Centerline Drive Segment H-2"). This Promissory Note is dated October 30, 2025 and bears no interest. The Note is expected to be paid with future bond proceeds.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Poitras East Community Development District's Finance Department at 3501 Quadrangle Blvd., Suite 270, Orlando, Florida, 32817.

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2025**

	Governmental Activities
<b>ASSETS</b>	
Cash	\$ 980,024
Due from Developer	48
Assessments receivable	366
Interest receivable	6,601
Prepaid items	26,263
Restricted assets:	
Investments	2,543,790
Capital assets:	
Nondepreciable	25,828,406
Depreciable, net	584,350
Total assets	29,969,848
 <b>LIABILITIES</b>	
Accounts payable and accrued expenses	88,502
Retainage payable	233,903
Accrued interest payable	545,873
Non-current liabilities:	
Due within one year	510,000
Due in more than one year	40,952,807
Total liabilities	42,331,085
 <b>NET POSITION</b>	
Net investment in capital assets	(14,695,914)
Restricted for debt service	1,357,936
Unrestricted	976,741
Total net position	\$ (12,361,237)

See notes to the financial statements

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025**

<u>Functions/Programs</u>	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Primary government:					
Governmental activities:					
General government	\$ 116,348	\$ 116,348	\$ -	\$ -	\$ -
Maintenance and operations	355,831	610,150	-	8,044,016	8,298,335
Interest on long-term debt	1,576,615	1,633,080	62,264	-	118,729
Bond issuance costs	318,904	-	-	-	(318,904)
Total governmental activities	2,367,698	2,359,578	62,264	8,044,016	8,098,160
		General revenues:			
		Investment earnings			27,166
		Miscellaneous			13,259
		Total general revenues			40,425
		Change in net position			8,138,585
		Net position - beginning (Restated)			(20,499,822)
		Net position - ending			\$ (12,361,237)

See notes to the financial statements

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2025**

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
<b>ASSETS</b>				
Cash	\$ 980,024	\$ -	\$ -	\$ 980,024
Investment	-	1,897,978	645,812	2,543,790
Due from Developer	-	-	48	48
Assessments receivable	96	270	-	366
Interest receivable	-	5,561	1,040	6,601
Prepaid items	26,263	-	-	26,263
Total assets	<u>\$ 1,006,383</u>	<u>\$ 1,903,809</u>	<u>\$ 646,900</u>	<u>\$ 3,557,092</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 29,642	\$ -	\$ 58,860	\$ 88,502
Retainage Payable	-	-	233,903	233,903
Total liabilities	<u>29,642</u>	<u>-</u>	<u>292,763</u>	<u>322,405</u>
Fund balances:				
Nonspendable:				
Prepaid items	26,263	-	-	26,263
Restricted for:				
Debt service	-	1,903,809	-	1,903,809
Capital projects	-	-	354,137	354,137
Assigned to:				
Subsequent year's expenditures	64,764	-	-	64,764
Unassigned	885,714	-	-	885,714
Total fund balances	<u>976,741</u>	<u>1,903,809</u>	<u>354,137</u>	<u>3,234,687</u>
Total liabilities and fund balances	<u>\$ 1,006,383</u>	<u>\$ 1,903,809</u>	<u>\$ 646,900</u>	<u>\$ 3,557,092</u>

See notes to the financial statements

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2025**

Fund balance - governmental funds	\$	3,234,687
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	26,448,865	
Accumulated depreciation	<u>(36,109)</u>	26,412,756

Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Accrued interest payable	(545,873)	
Promissory notes payable	(8,761,351)	
Bonds and notes payable	<u>(32,701,456)</u>	<u>(42,008,680)</u>
Net position of governmental activities	\$	<u>(12,361,237)</u>

See notes to the financial statements

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025**

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
<b>REVENUES</b>				
Assessments	\$ 726,498	\$ 1,633,080	\$ -	\$ 2,359,578
Developer Contributions	-	-	263,336	263,336
Miscellaneous revenue	-	-	13,259	13,259
Interest income	27,166	62,264	2,548	91,978
Total revenues	<u>753,664</u>	<u>1,695,344</u>	<u>279,143</u>	<u>2,728,151</u>
<b>EXPENDITURES</b>				
Current:				
General government	116,348	-	-	116,348
Maintenance and operations	348,424	-	-	348,424
Debt service:				
Principal	-	8,711,550	-	8,711,550
Interest	-	1,526,678	-	1,526,678
Bond issuance costs	-	-	318,904	318,904
Capital outlay	-	-	4,065,223	4,065,223
Total expenditures	<u>464,772</u>	<u>10,238,228</u>	<u>4,384,127</u>	<u>15,087,127</u>
Excess (deficiency) of revenues over (under) expenditures	288,892	(8,542,884)	(4,104,984)	(12,358,976)
<b>OTHER FINANCING SOURCES (USES)</b>				
Bond anticipation note proceeds	-	534,890	3,864,061	4,398,951
Bond proceeds	-	8,084,203	925,797	9,010,000
Total other financing sources (uses)	<u>-</u>	<u>8,619,093</u>	<u>4,789,858</u>	<u>13,408,951</u>
Net change in fund balances	288,892	76,209	684,874	1,049,975
Fund balances - beginning	<u>687,849</u>	<u>1,827,600</u>	<u>(330,737)</u>	<u>2,184,712</u>
Fund balances - ending	<u>\$ 976,741</u>	<u>\$ 1,903,809</u>	<u>\$ 354,137</u>	<u>\$ 3,234,687</u>

See notes to the financial statements

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025**

Net change in fund balances - total governmental funds	\$	1,049,975
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures, however, the cost of capital assets is eliminated in the statement of activities and capitalized in the statement of net position.		4,065,223
Governmental funds report the face amount of long-term debts issued as financial resources when debt is first issued, whereas these amounts are eliminated in the statement of activities and recognized as long-term liabilities in the statement of net position.		(13,408,951)
Depreciation on capital assets is not recognized in the governmental fund financial statements but is reported as an expense in the statement of activities.		(7,407)
Repayment of long-term liabilities are reported as expenditures in the governmental fund financial statements but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.		8,711,550
The statement of activities reports noncash contributions as revenues, but these revenues are not reported in the governmental fund financial statements.		7,778,132
Amortization of original issue discount is not recognized in the governmental fund statement, but is reported as an expense in the statement of activities.		(4,205)
The change in accrued interest on long-term liabilities between the current and prior fiscal year is recorded in the statement of activities but not in the fund financial statements.		(45,732)
Change in net position of governmental activities	\$	<u>8,138,585</u>

See notes to the financial statements

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY**

Poitras East Community Development District ("District") was created on July 9, 2018 by Ordinance 2018-38 of the City of Orlando, Florida, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by the owners of the property within the District. The Board of Supervisors of the District exercises all powers granted to the District pursuant to Chapter 190, Florida Statutes. At September 30, 2025, the majority of the Board members are affiliated with TDCP, LLC, (Developer).

The Board has the responsibility for:

1. Assessing and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; operating-type special assessments for maintenance and debt service are treated as charges for services and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

### **Assessments**

Assessments are non-ad valorem assessments on benefited property within the District. Operating and maintenance assessments are based upon the adopted budget and levied annually at a public hearing of the District. Debt service assessments are levied when Bonds are issued and assessed and collected on an annual basis. The District may collect assessments directly or utilize the uniform method of collection under Florida Statutes. Direct collected assessments are due as determined by annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the uniform method are mailed by the County Tax Collector on November 1 and due on or before March 31 of each year. Property owners may prepay a portion or all of the debt service assessments on their property subject to various provisions in the Bond documents.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

### **General Fund**

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

### **Debt Service Fund**

The debt service fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

### **Capital Projects Fund**

This fund accounts for the financial resources to be used for the acquisition or construction of major infrastructure within the District.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

### **Assets, Liabilities and Net Position or Equity**

#### **Restricted Assets**

These assets represent cash and investments set aside pursuant to debt covenants or other contractual restrictions.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraphs c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured and any unspent Bond proceeds are required to be held in investments as specified in the Bond Indenture.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

#### Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Improvements other than buildings	25 - 40
Infrastructure	25

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

#### Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized ratably over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

#### Fund Equity/Net Position

In the fund financial statements, governmental funds report nonspendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Fund Equity/Net Position (Continued)

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements is categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

### **Other Disclosures**

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## **NOTE 3 – BUDGETARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain public comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

## **NOTE 4 – DEPOSITS AND INVESTMENTS**

### **Deposits**

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer, except for money market accounts in the trusts accounts in the debt service fund. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

## NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

### Investments

The District's investments were held as follows at September 30, 2025:

	<u>Amortized cost</u>	<u>Credit Risk</u>	<u>Maturities</u>
U.S. Bank Mmkt 5 - Ct	\$ 2,543,790	N/A	N/A
Total Investments	<u>\$ 2,543,790</u>		

*Credit risk* – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

*Concentration risk* – The District places no limit on the amount the District may invest in any one issuer.

*Interest rate risk* – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indenture limits the type of investments held using unspent proceeds.

*Fair Value Measurement* – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1: Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;*
- *Level 2: Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,*
- *Level 3: Investments whose inputs are unobservable.*

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. Accordingly, the District's investments have been reported at amortized cost above.

## NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2025 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Infrastructure under construction	\$ 21,763,183	\$ 4,065,223	\$ -	\$ 25,828,406
Total capital assets, not being depreciated	21,763,183	4,065,223	-	25,828,406
Capital assets, being depreciated				
Improvements other than buildings	294,440	-	-	294,440
Infrastructure	-	326,019	-	326,019
Total capital assets, being depreciated	294,440	326,019	-	620,459
Less accumulated depreciation for:				
Improvements other than buildings	28,702	7,407	-	36,109
Total accumulated depreciation	28,702	7,407	-	36,109
Total capital assets, being depreciated, net	265,738	318,612	-	584,350
Governmental activities capital assets, net	\$ 22,028,921	\$ 4,383,835	\$ -	\$ 26,412,756

The total projected cost of the capital improvement project (CIP) for the District has been estimated at approximately \$63.5 million. The infrastructure will include major transportation roadway improvements, potable water and wastewater systems, storm water drainage system improvements, and recreational facilities. The remainder of the Project not previously funded with proceeds of Bonds or a future Series of Bonds is anticipated to be funded with proceeds from the Master Developer. In addition, upon completion, certain improvements are to be conveyed to other governments for ownership and maintenance.

Developer contributions to the capital projects fund for the current fiscal year were \$589,355 of which \$326,019 is a donation of completed infrastructure.

## NOTE 6 – LONG-TERM LIABILITIES

### Bond Anticipation Notes, Series 2020

In July 2020, the District obtained a Bond Anticipation Draw Note (the "BAN") in an amount not to exceed \$25 million with a fixed interest rate of 4.25%. The BAN was issued to finance the acquisition and construction of certain improvements for the benefit of the District. Interest is due semiannually on each May 1 and November 1 and also includes a .25% unused fee for that portion of the available funds not utilized at the end of the period. Principal on the Series 2020 was originally due December 31, 2024. In the prior fiscal year, with the consent of the owner of the Note, the maturity date was extended to September 30, 2025. During the current fiscal year, the BAN was paid off with a portion of the Series 2025 proceeds. See table below for total draw made before the BAN was paid off.

## **NOTE 6 – LONG-TERM LIABILITIES (Continued)**

### **Promissory Notes**

In the prior year, the District issued a promissory note to the Developer in the amount of \$16,213,464 in connection with the District's acquisition of certain infrastructures from the Developer ("2023 Promissory Note"). The Note will be due and payable in one installment if the District, in its sole discretion, issues a future series of bonds or other indebtedness (the "Pledged Revenues") the proceeds of which are legally available for the payment of such principal under the terms of the indenture, loan agreement, and other agreements applicable to the District's receipt of such Pledged Revenues; provided however, that such payment is contingent upon a determination by the District's bond counsel that the acquisition is properly compensable from the proceeds of the Pledged Revenues.

However, the District had also entered into an Acknowledgement Agreement whereby the Developer is to make certain contributions in lieu of debt service assessments. The contribution due pursuant to this agreement is \$7,452,113 ("remaining contribution"). During the current fiscal year, the Developer made an infrastructure contribution to satisfy the remaining contribution and in exchange for a revised 2023 Promissory Note in the principal amount of \$8,761,351 which represents the original balance of the 2023 Promissory Note less the remaining contribution.

In prior years, the District had also issued promissory notes totaling \$2,549,365 to the Developer in exchange for certain completed improvements. However, these promissory notes were considered paid in full in the prior year in recognition of the District's acknowledgment of such contributions to the District in lieu of Series 2023 assessments.

### **Series 2023**

On January 27, 2023, the District issued \$24,655,000 of Special Assessment Revenue Bonds, Series 2023 consisting of multiple term bonds with due dates ranging from May 1, 2028 to May 1, 2052, and fixed interest rates ranging from 4% - 5.250%. The Bonds were issued to finance a portion of the cost of the Series 2023 project and pay down the revolving line of credit secured by the Series 2020 BAN. Interest is to be paid semiannually on each November 1 and May 1, commencing May 1, 2023. Principal on the Bonds is to be paid serially commencing May 1, 2024 through May 1, 2052.

The Series 2023 Bonds are subject to redemption at the option of the District prior to their maturity. The Bonds are subject to extraordinary mandatory redemption prior to their selected maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture.

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2025.

### **Series 2025**

On September 18, 2025, the District issued \$9,010,000 of Special Assessment Revenue Bonds, Series 2025 consisting of multiple term bonds with due dates ranging from May 1, 2035 to May 1, 2055, and fixed interest rate ranging from 4.875% to 6.100%. The Bonds were issued to finance a portion of the cost of the Series 2025 Project and repay the revolving line of credit secured by the reissued 2020 BAN. Interest is to be paid semiannually on each November 1 and May 1, commencing May 1, 2026. Principal on the Bonds is to be paid serially commencing May 1, 2026 through May 1, 2055.

The Series 2025 Bonds are subject to redemption at the option of the District prior to their maturity. The Bonds are subject to extraordinary mandatory redemption prior to their selected maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture.

**NOTE 6 – LONG-TERM LIABILITIES (Continued)**

**Series 2025 (Continued)**

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2025.

**Long-term Debt Activity**

Changes in long-term liability activity for the fiscal year ended September 30, 2025, were as follows:

	Beginning Balance (Restated)	Additions	Reductions	Ending Balance	Due Within One Year
<b><u>Governmental activities</u></b>					
Direct borrowings:					
Bond Anticipation Notes:					
Series 2020	\$ 3,882,599	\$ 4,398,951	\$ 8,281,550	\$ -	\$ -
Subtotal	3,882,599	4,398,951	8,281,550	-	-
Promissory Notes:					
Luminary Boulevard Phase 1A and 1B	16,213,464	-	7,452,113	8,761,351	-
Subtotal	16,213,464	-	7,452,113	8,761,351	-
Series 2023	24,235,000	-	430,000	23,805,000	450,000
Less: original issue discount	117,749	-	4,205	113,544	-
Series 2025	-	9,010,000	-	9,010,000	60,000
Subtotal	24,117,251	9,010,000	425,795	32,701,456	510,000
Total	\$ 44,213,314	\$ 13,408,951	\$ 16,159,458	\$ 41,462,807	\$ 510,000

At September 30, 2025, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2026	\$ 510,000	\$ 1,500,530	\$ 2,010,530
2027	595,000	1,670,716	2,265,716
2028	625,000	1,647,241	2,272,241
2029	655,000	1,622,578	2,277,578
2030	680,000	1,595,720	2,275,720
2031-2035	3,905,000	7,528,541	11,433,541
2036-2040	4,990,000	6,496,116	11,486,116
2041-2045	6,480,000	5,050,781	11,530,781
2046-2050	8,490,000	3,104,255	11,594,255
2051-2055	5,885,000	777,358	6,662,358
Total	\$ 32,815,000	\$ 30,993,836	\$ 63,808,836

**NOTE 7 – DEVELOPER TRANSACTIONS**

The Developer owns a portion of land within the District; therefore, assessment revenues in the general and debt service funds include the assessments levied on those lots owned by the Developer. Additionally, in the prior fiscal year, the District advanced and paid \$150,143 of expenditures that benefitted a property owned by the Developer. The Developer had agreed to reimburse the District. This was done during the current fiscal year. See Note 5 and 6 for other Developer transactions.

**NOTE 8 – CONCENTRATION**

A significant portion of the District’s activity is dependent upon the continued involvement of the Developer, the loss of which could have a material adverse effect on the District’s operations.

**NOTE 9 – PRIOR PERIOD ADJUSTMENT**

The 2025 report has adjusted the following items listed in the 2024 report:

	<u>Governmental Activities</u>
Net position - as previously stated	\$ (20,424,822)
Understatement of debt	(75,000)
Net position - as restated	<u>\$ (20,499,822)</u>

**NOTE 10 – MANAGEMENT COMPANY**

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, and other administrative costs.

**NOTE 11 – COMMITMENTS AND CONTINGENCIES**

As of September 30, 2025, the District had open contracts for various construction projects. The contracts totaled approximately \$6.2 million, of which approximately \$1.5 million was uncompleted at September 30, 2025.

**NOTE 12 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

**NOTE 13 – SUBSEQUENT EVENTS**

Subsequent to year end, the District issued a \$170,000 Promissory Note to the Developer in exchange for certain real property (“Centerline Drive Segment H-2”). This Promissory Note is dated October 30, 2025 and bears no interest. The Note is expected to be paid with future bond proceeds.

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025**

	Budgeted Amounts Original & Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
<b>REVENUES</b>			
Assessments	\$ 722,450	\$ 726,498	\$ 4,048
Interest	4,000	27,166	23,166
Total revenues	726,450	753,664	27,214
<b>EXPENDITURES</b>			
Current:			
General government	157,988	116,348	41,640
Maintenance and operations	651,429	348,424	303,005
Total expenditures	809,417	464,772	344,645
<b>OTHER FINANCING SOURCES (USES)</b>			
Carry forward	82,967	-	(82,967)
Total other financing sources (uses)	82,967	-	(82,967)
Net change in fund balances	\$ -	288,892	\$ 288,892
Fund balance - beginning		687,849	
Fund balance - ending		\$ 976,741	

See notes to required supplementary information

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2025.

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA  
OTHER INFORMATION – DATA ELEMENTS  
REQUIRED BY FL STATUTE 218.39(3)(C)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025  
UNAUDITED**

Element	Comments
Number of District employees compensated in the last pay period of the District's fiscal year being reported.	0
Number of independent contractors compensated to whom nonemployee compensation was paid in the last month of the District's fiscal year being reported.	3
Employee compensation	\$0.00
Independent contractor compensation	\$79,924.51
Construction projects to begin on or after October 1; (\$65K)	None
Budget variance report	See the Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General Fund
Ad Valorem taxes;	Not applicable
Non ad valorem special assessments;	
Special assessment rate	<u>Operations and maintenance:</u> \$211.27 - \$34,987.37 <u>Debt service:</u> \$691.06 - \$2,176.66
Special assessments collected	\$2,359,578
Outstanding Bonds:	see Note 6 for details

Independent contractors are defined as individuals and entities that receive a 1099.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors  
Poitras East Community Development District  
Orlando, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Poitras East Community Development District, Orlando, Florida ("District") as of and for the fiscal year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated May 18, 2026.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

May 18, 2026



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors  
Poitras East Community Development District  
Orlando, Florida

We have examined Poitras East Community Development District, Orlando, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2025. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the examination engagement.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2025.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Poitras East Community Development District, Orlando, Florida and is not intended to be and should not be used by anyone other than these specified parties.

May 18, 2026



**MANAGEMENT LETTER PURSUANT TO THE RULES OF  
THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors  
Poitras East Community Development District  
Orlando, Florida

**Report on the Financial Statements**

We have audited the accompanying basic financial statements of Poitras East Community Development District, Orlando, Florida ("District") as of and for the fiscal year ended September 30, 2025, and have issued our report thereon dated May 18, 2026.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 18, 2026, should be considered in conjunction with this management letter.

**Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General of the state of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year's findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Poitras East Community Development District, Orlando, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Poitras East Community Development District, Orlando, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

May 18, 2026

## REPORT TO MANAGEMENT

### I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

### II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None

### III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2024.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2025.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2025.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2025. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

7. Management has provided the specific information required by Section 218.39(3)(c) in the Other Information section of the financial statements on page 25.



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# **Postras East Community Development District**

**2026 District Infrastructure Assessment Report**

# **DISTRICT INFRASTRUCTURE ASSESSMENT REPORT**

## **POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT**

**APRIL 30, 2026**

**for:**

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT  
ORLANDO, FLORIDA**



**by:**

**McINTOSH ASSOCIATES, an LJA COMPANY  
1950 SUMMIT PARK DRIVE, SUITE 600  
ORLANDO, FL 32810**

# **District Infrastructure Assessment Report**

## **Postras East Community Development District**

**April 30, 2026**

### **Introduction**

In accordance with Postras East Community Development District Goals, Objectives and Performance Measures and Standards, the District Engineer conducts an annual inspection of the District's infrastructure and related systems. The purpose of this inspection is to evaluate the overall condition, functionality, and maintenance needs of the district's assets to ensure they continue to meet operational, safety, and community standards.

This report serves as the formal record of the Fiscal Year 2026 inspection, providing documentation and findings consistent with the District's established performance standards. The following sections outline the observations resulting from the current inspection cycle.

### **Hardscape, Landscape, and Irrigation Facilities**

Hardscape, landscape, and irrigation facilities within the public road rights-of-way are owned and maintained by the District. These facilities are inspected throughout the year by the District's landscape and irrigation supervisors and are not included in this annual inspection.

### **Roundabouts**

The District owns and maintains the roundabout truck apron/pavers within the community development district boundary. During our inspection, we reviewed areas which were observed the previous year, noting areas that have progressed and documented additional chipped, cracked and broken pavers, worn/discolored decorative crosswalks, deteriorated thermoplastic striping, and various other conditions possibly warranting further evaluation and/or action by the District, subject to the direction of the Board of Supervisors. See Appendix A for photographs of specific observations and a key map showing the location of each photograph.

### **Neighborhood Alleys**

The District owns and maintains all alleys within the community development district boundary. During our inspection, we reviewed areas which were observed the previous year, noting areas that have progressed and documented additional areas of ponding water, damaged asphalt, and various other conditions possibly warranting further evaluation and/or action by the District, subject to the direction of the Board of Supervisors. See Appendix A for photographs of specific observations and a key map showing the location of each photograph.

### **Wastewater Facilities**

The District owns and maintains one (1) lift station. The lift station is routinely inspected and maintained by Wind River Environmental. See Appendix B for FY2026 inspection reports.

## **Conclusion**

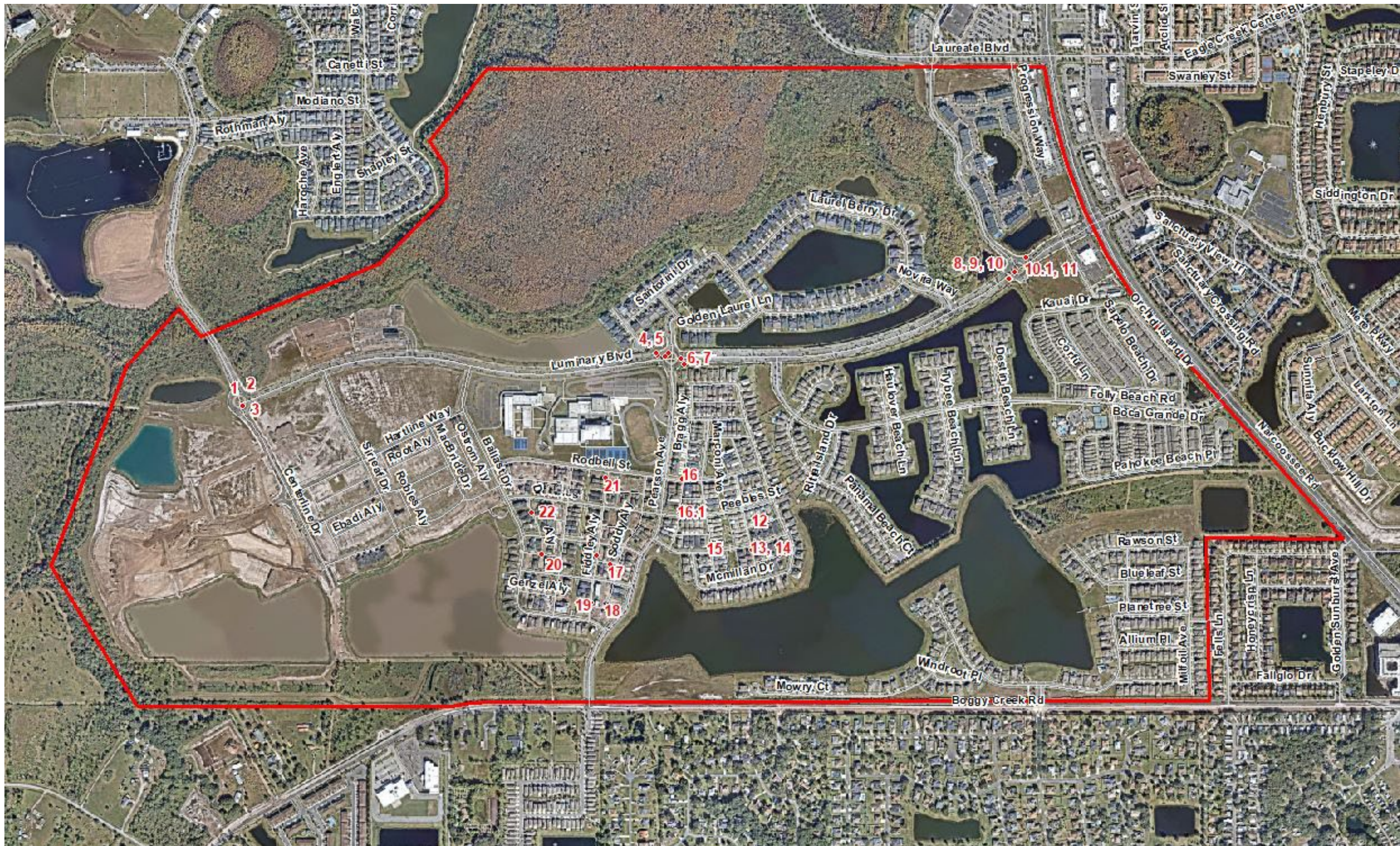
The annual inspection of the Poitras East Improvement District's infrastructure and related systems has been completed in accordance with District requirements. This inspection fulfills the objective of ensuring that at least one comprehensive review of District assets is conducted and documented each fiscal year.

The findings presented in this report provide a current assessment of the condition of the District's infrastructure. The assessment is intended to assist the District in prioritizing resources, addressing issues proactively, and sustaining long-term operational reliability.

Through the completion of this inspection and report, the District continues to uphold its commitment to maintaining safe, efficient, and functional infrastructure in service of the community.

# **APPENDIX A**

## **Photos**



*Locations shown have been approximated.*  
**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT PHOTO KEY MAP**



**AERIAL PHOTO**  
Roundabout at Centerline Drive and Luminary Boulevard



**Photo 1 - Damage to Concrete Curb Along Truck Apron (No Observed Changes)  
(Refer to Prior Photo 1 – 2025 Assessment)**



**Photo 2 - Deterioration of Thermoplastic and Worn Coloration (No Observed Changes)  
(Refer to Prior Photo 4 – 2025 Assessment)**



**Photo 3 - Deterioration of Thermoplastic and Worn Coloration (No Observed Changes)  
(Refer to Prior Photo 5 – 2025 Assessment)**



**AERIAL PHOTO**  
Roundabout at Luminary Boulevard and Pearson Avenue



**Photo 4 - Broken Concrete Pavers on Truck Apron (No Observed Changes)  
(Refer to Prior Photo 6 – 2025 Assessment)**



**Photo 5 - Broken Concrete Pavers on Truck Apron (Increased Damage Observed)  
(Refer to Prior Photo 8 – 2025 Assessment)**



**Photo 6 - Deteriorating Thermoplastic and Worn Coloration (No Observed Changes)  
(Refer to Prior Photo 11 – 2025 Assessment)**



**Photo 7  
Deteriorating Thermoplastic and Worn Coloration (Further Deterioration Observed)  
(Refer to Prior Photo 13 – 2025 Assessment)**



**AERIAL PHOTO**  
Roundabout at Luminary Boulevard and Selten Way



**Photo 8 - Deteriorating Thermoplastic and Worn Coloration (No Observed Changes)  
(Refer to Prior Photo 14 – 2025 Assessment)**



**Photo 9 - Deteriorating Thermoplastic and Worn Coloration (No Observed Changes)  
(Refer to Prior Photo 15 – 2025 Assessment)**



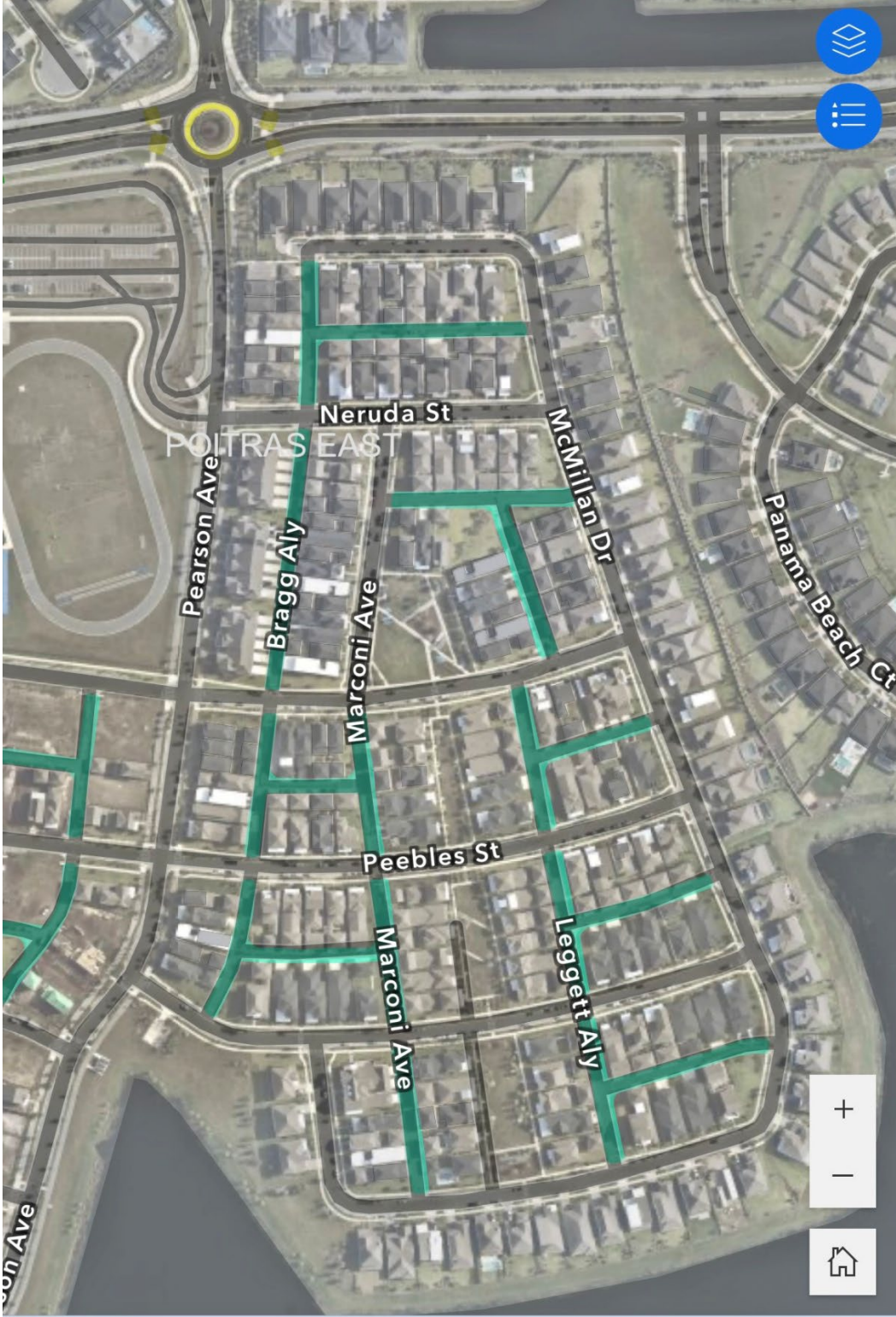
**Photo 10 - Uneven Concrete Pavers on Truck Apron (No Observed Changes)  
(Refer to Prior Photo 18 – 2025 Assessment)**



**Photo 10.1 - Damage to Concrete Curb Along Truck Apron  
(New Photo – 2026 Assessment)**



**Photo 11**  
**Deteriorating Thermoplastic and Worn Coloration (Further Deterioration Observed)**  
**(Refer to Prior Photo 21 – 2025 Assessment)**



**AERIAL PHOTO**  
Laureate Park South – Alleys



**Photo 12 - Laggett Alley – Asphalt Damage (No Observed Changes)  
(Refer to Prior Photo 26 – 2025 Assessment)**



**Photo 13- Laggett Alley – Asphalt Damage (No Observed Changes)  
(Refer to Prior Photo 27 – 2025 Assessment)**



**Photo 14 - Laggett Alley – Asphalt Damage (No Observed Changes)  
(Refer to Prior Photo 28 – 2025 Assessment)**



**Photo 15 - Marconi Alley – Deterioration of Thermoplastic  
and Gouged Asphalt (No Observed Changes)  
(Refer to Prior Photo 30 – 2025 Assessment)**



**Photo 16 - Bragg Alley – Scarred Asphalt (No Observed Changes)  
(Refer to Prior Photo 31 – 2025 Assessment)**



**Photo 16.1 - Bragg Alley – Low Spot in Ribbon Curb, Concrete on Valley Gutter  
(New Photo – 2026 Assessment)**



**AERIAL PHOTO**  
Laureate Park South – Alleys



**Photo 17 - Rostand Alley – Low Spot In Valley  
(New Alley - New Photo – 2026 Assessment)**



**Photo 18 - Fiddley Alley – Asphalt Damage  
(New Alley - New Photo – 2026 Assessment)**



**Photo 19 - Fiddley Alley – Concrete Spilled into Asphalt  
(New Alley - New Photo – 2026 Assessment)**



**Photo 20 - Gobat Alley – Asphalt Damage  
(New Alley - New Photo – 2026 Assessment)**



**Photo 21 - Hasselmann Alley – Asphalt Damage  
(New Alley - New Photo – 2026 Assessment)**



**Photo 22 - Ganzel Alley – Asphalt Raveling  
(New Alley - New Photo – 2026 Assessment)**

**APPENDIX B**  
**Wind River Environmental Inspection Reports**



# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

*We appreciate your business!*

**We Keep Life Flowing!**

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487079615  
**Service Type:** Inspections  
**Service Date:** 10/29/2025  
**Service Time:** 12:32 PM - 12:51 PM  
**Tech Name:** Rocky Reeves Sr

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Jeff/OFC  
**Email:** LaneA@pfm.com  
jjnewton@dwma.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Inspect-C-Service Call-Lift Station (Eval 1st hour)	1.00	\$150.0000	\$150.00
Energy Charge	1.00	\$25.0000	\$25.00
		Subtotal:	\$175.00
		Tax:	\$0.00
		Total:	\$175.00

### System Recommendations

- Recommend Eval/Custom Cleaning.

### Location Comments

LS code: 0131

### Tech Notes

Cover was accessed and properly secured. Performed a Lift Station inspection. Work performed today included: Inspection of wet well and valve box and control panel and ran station through a complete cycle to insure that the station is working as it should. Recommend Eval/Custom Cleaning. Alarm beacon is not working.

**Customer not on site**

X

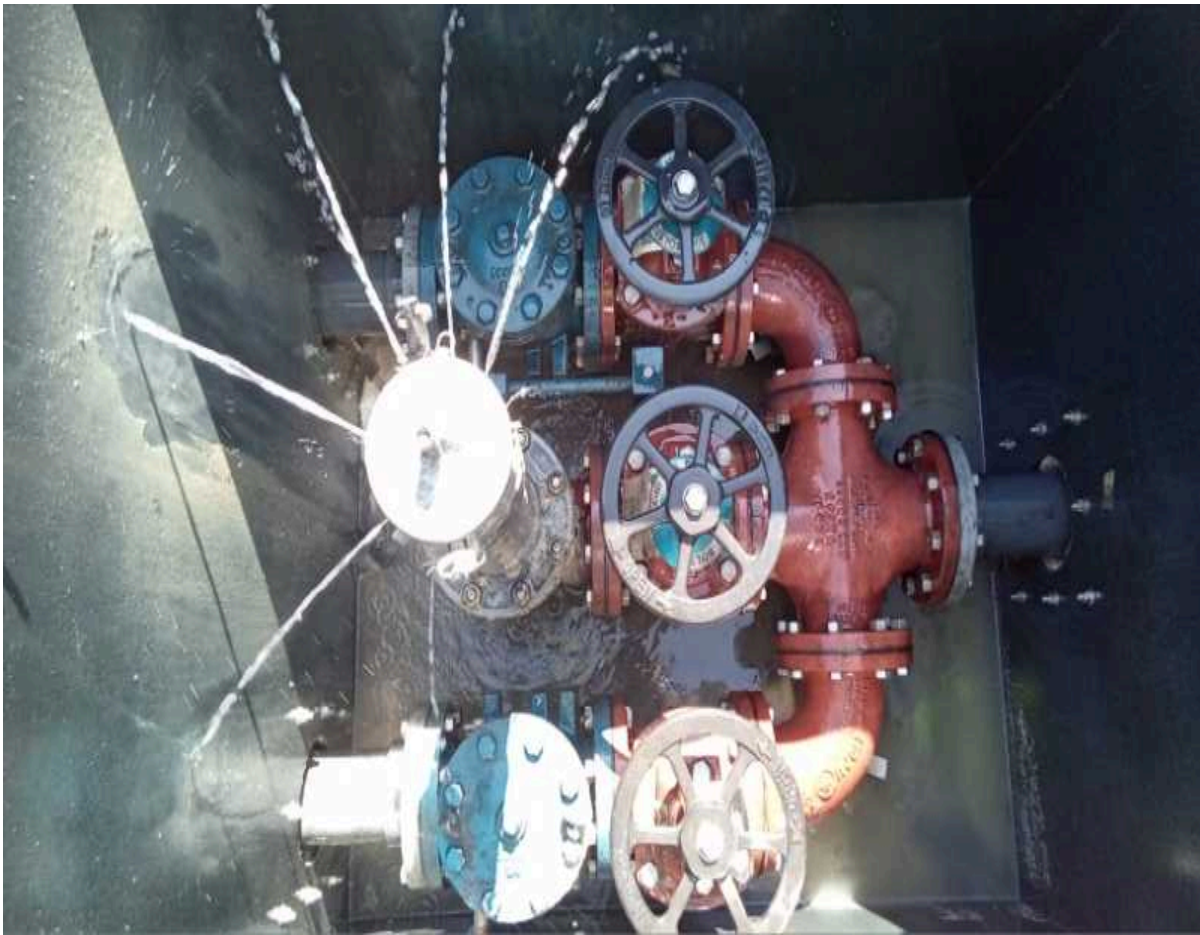
\_\_\_\_\_  
**Customer Signature**



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STATION: MECHANIC STATION #: \_\_\_\_\_  
 MECHANIC: late Nova Greenwood WO # \_\_\_\_\_  
 CHECKED OUT/GOOD AT THIS TIME \_\_\_\_\_ CAUTION - MAY REQUIRE FUTURE ATTENTION \_\_\_\_\_ UNUSUAL (IF REQUIRES IMMEDIATE ATTENTION) \_\_\_\_\_

Emergency Services Contact Signage Present & Visible: Yes  No  If Other Service Provider: \_\_\_\_\_  
 Crane Access to Station:  No  Vehicles/Other Obstructions Present: Yes  No  Vegetation Clear for Safe Crane Operation: Yes  No   
 Safety Lock on Fence:  No  Combination: 0131 Safety Lock on Wet Well: Yes  No  Combination: \_\_\_\_\_  
 Safety Lock on Panel: Yes  No  Combination: \_\_\_\_\_ Safety Lock on Valve Box: Yes  No  Combination: \_\_\_\_\_  
 Incoming Voltage to Control Panel: 786 Incoming Main Power Shut Off for Panel Functions: Yes  No   
 Pump 1 Amperage: 50.4 Pump 1 Hours: 958 Pump 2 Amperage: 53.3 Pump 2 Hours: 972  
 Condition of Belays: OK Condition of Phase Monitor: OK  
 Condition of Fuses: OK Condition of Alternator: OK Voltage: \_\_\_\_\_  
 Battery Back Up Present for Emergency Alarm & Beacon:  Condition: \_\_\_\_\_  
 Emergency Flashing Light Beacon Present:  No  Condition: NOT WORKING Moon Visible from a Pedestrian Area: Yes  No   
 Emergency High Decibel Alarm Present:  No  Condition: OK Heard from a Pedestrian Area: Yes  No   
 Interior of the Wet Well Clean: Yes  No  Issues Found: Grease Mat on Surface Wet Wipe Mat Accumulation Plastic Products \_\_\_\_\_  
 Float Switch 1: OK Float Switch 2: OK Float Switch 3: OK Float Switch 4: OK  
 Turn On All Pumps, Drain Lift Station Well & Check MEGGER Value for All Pumps: \_\_\_\_\_  
 Is "Blowby" Present: Yes  No  Was Any Evidence of "Cavitation" Found: Yes  No  All Pumps Operating Normally: Yes  No   
 Guide Rail System Present & in Good Condition: Yes  No  Comments: \_\_\_\_\_  
 Hoisting System Present: Yes  No  Hoist Type: Chain Cables: Rings Handles or Other "Hooking" Mechanism on Pump: Yes  No   
 Valve System Pipe Material: Ductile Iron Schedule 80 Schedule 40 H.D.F.E. Valve System Pipe Diameter: 4"  
 Check Valves & Condition of Check Valves: OK Material: Plastic Type: Gate Clue Threaded \_\_\_\_\_  
 Isolation Valves & Condition of Isolation Valves: OK Material: plastic Type: Flange Clue Threaded \_\_\_\_\_  
 Bypass Port Present: Yes  No  Diameter: 4" Connection Type: Camlock Base: Flange Male-Thread Female-Thread \_\_\_\_\_

RECOMMENDATIONS:  
 BROWNIE'S SEPTIC & PLUMBING SERVING THE ORLANDO AREA  
 & ALL FLORIDA  
 SERVICIO  
 Needs new hlb for Alarm Light

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# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

*We appreciate your business!*

**We Keep Life Flowing!**

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Check

### Service Information

**WO #:** 8487096569  
**Service Type:** Repairs  
**Service Date:** 11/17/2025  
**Service Time:** 9:51 AM - 1:20 PM  
**Tech Name:** Rocky Reeves Sr

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Jeff/OFC  
**Email:** LaneA@pfm.com  
jjnewton@dwma.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Repair-C-Pump Service Evaluation Only	1.00	\$157.5000	\$157.50
		Subtotal:	\$0.00
		Tax:	\$0.00
		Total:	\$0.00

### System Recommendations

- Recommend Eval/Custom Cleaning.

### Location Comments

LS code: 0131

### Tech Notes

Cover was accessed and properly secured. Work performed today included: Met with customer and went over the issues found at the station. Recommend Eval/Custom Cleaning. Need a battery for emergency back up and new alarm beacon and new emergency service sign.

**Customer not on site**

X \_\_\_\_\_  
Customer Signature



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**We Keep Life Flowing!**

# Customer Service Report

*We appreciate your business!*

For Emergencies Call  
800-499-1682

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487098895  
**Service Type:** Projects  
**Service Date:** 12/10/2025  
**Service Time:** 5:18 PM - 6:36 PM  
**Tech Name:** JC Martinez

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Jeff/OFC  
**Email:** LaneA@pfm.com  
jjnewton@dwma.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Energy Charge	1.00	\$25.0000	\$25.00
Project-C-Cleaning, Other	1.00	\$1,250.0000	\$1,250.00
		Subtotal:	\$1275.00
		Tax:	\$0.00
		Total:	\$1275.00

### System Recommendations

No system recommendations

### Location Comments

LS code: 0131

### Tech Notes

Cover was accessed and properly secured. Work performed today included: Vac out lift station remove grease build up solids sludge debris trash rags clean walls pipe floats to bottom. Per call.

**Customer not on site**

X \_\_\_\_\_  
Customer Signature



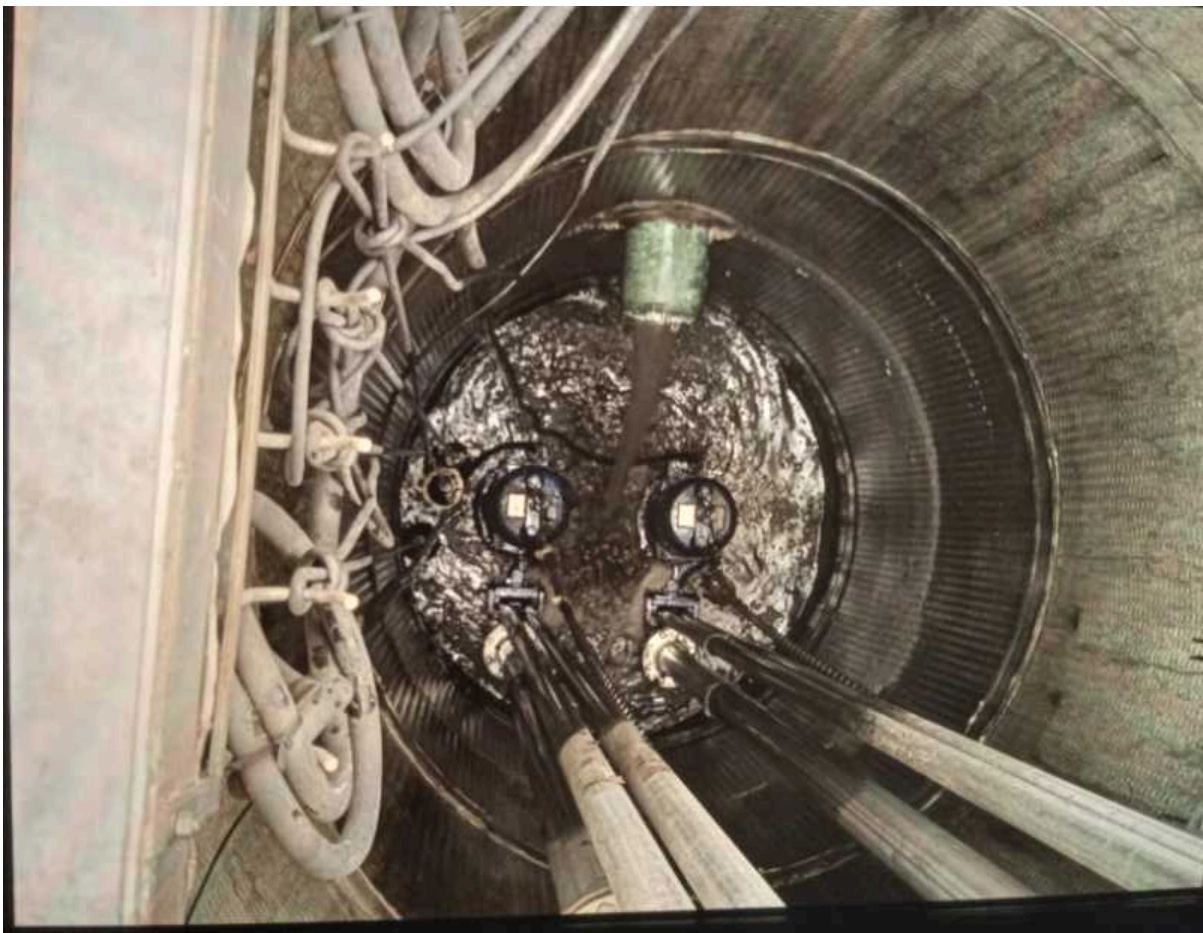
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Control Number 48156

# PRIVATE SANITARY SEWER & LIFT STATION HAULER MANIFEST / USER COMPLIANCE REPORT

**Hauler Information:**

Name: Brownies Phone: 407-84-4764  
Address: 4949 N 00T Rd Ocala FL 32760  
Vehicle Tag #: PHW26 Tank Capacity: 3000 Gallons  
Waste Hauling Permit #: INDU48790130 Gallons

**Generator Information:**

Customer Name: Poltras East Community Home #  
Physical Address: 12069 Poltracim way Ocala FL 32712  
Type of Device: 12x5 In-tan  
Volume Pumped: 2000 Gallons

**Private Sanitary Sewer Lift Station Conditions:**

- Wet well in good condition
- Pumps operating properly
- Float system functioning properly
- Control panel functioning properly
- Alarm system light and bell functioning properly
- Emergency contact number posted
- Control Panel and wet well secured/locked

- Needs Repair
- Needs Repair
- Needs Repair
- Needs Repair
- Needs Repair
- Needs Repair
- Needs Repair

**Certification:** I certify that the above information is true and accurate. I further certify that said device was completely pumped and cleaned, and no materials were pumped back into the device unless prior approval was received from the control authority of the Publicly Owned Treatment Works' wastewater collection systems. I understand that falsification of this information may be a violation of the local code and ordinances and I may be subject to enforcement action in accordance with the provisions set forth therein.

Customer Signature: NOTS Date: 12/10/21

Print Customer Name: \_\_\_\_\_ Date: 12/10/21

Driver Signature: [Signature]

**Discharge Approval:** On the dates and times provided below, the wastes listed in this manifest were approved for discharge, and were disposed by the hauler at the following permitted treatment facilities:

Facility #1 Name: \_\_\_\_\_ Time: \_\_\_\_\_ Invoice/Ticket # \_\_\_\_\_

Facility #2 Name: \_\_\_\_\_ Time: \_\_\_\_\_ Invoice/Ticket # \_\_\_\_\_

Facility #3 Name: \_\_\_\_\_ Time: \_\_\_\_\_ Invoice/Ticket # \_\_\_\_\_

Comments/Repairs Required: \_\_\_\_\_

WHITE COPY - GENERATOR; YELLOW COPY - HAULER; PINK COPY - TREATMENT FACILITY  
RETAIN THIS FORM AT LEAST 3 YEARS IN YOUR FILES.



# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

*We appreciate your business!*

**We Keep Life Flowing!**

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487089233  
**Service Type:** Inspections  
**Service Date:** 01/29/2026  
**Service Time:** 9:24 AM - 9:42 AM  
**Tech Name:** Diana Gamble

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Jeff/OFC  
**Email:** LaneA@pfm.com  
jjnewton@dwma.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Inspect-C-Service Call-Lift Station (Eval 1st hour)	1.00	\$150.0000	\$150.00
Energy Charge	1.00	\$25.0000	\$25.00
		Subtotal:	\$175.00
		Tax:	\$0.00
		Total:	\$175.00

### System Recommendations

No system recommendations

### Location Comments

LS code: 0131

### Tech Notes

Performed a Lift Station inspection. Work performed today included: Monthly lift station inspection.

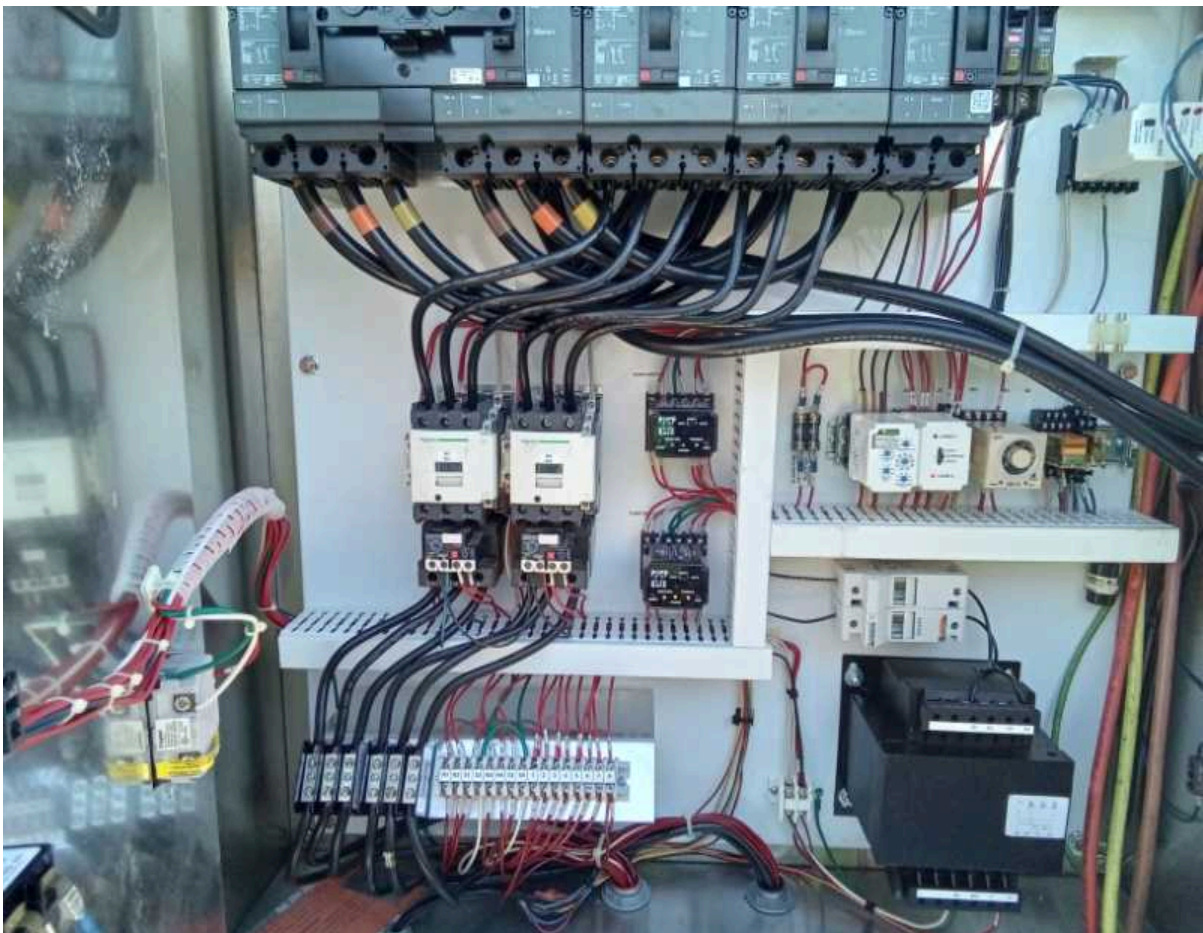
**Customer not on site**

X

\_\_\_\_\_  
**Customer Signature**



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**LIFT STATION PREVENTATIVE MAINTENANCE & INSPECTION REPORT**

CUSTOMER: Lake Area Groundwater Maintenance  
 DATE: January 29, 2026  
 TIME: 11:00 AM  
 MECHANIC: Dianna  
 STATION #: 8407069237

**CHECKED ON/GOOD AT THIS TIME**    **CAUTION - MAY REQUIRE FUTURE ATTENTION**    **UNSAFE IF REQUIRES IMMEDIATE ATTENTION**

**ENTRANCE**

Emergency Services Contact Signage Present & Visible:  Yes /  No    If Other Service Provider: \_\_\_\_\_  
 Crane Access to Station:  Yes /  No    Vehicle/Other Obstructions Present:  No /  Yes    Vegetation Clear for Safe Crane Operation:  Yes /  No  
 Safety Lock on Hoist:  Yes /  No    Combination: \_\_\_\_\_    Safety Lock on Wet Well:  Yes /  No    Combination: \_\_\_\_\_  
 Safety Lock on Panel:  Yes /  No    Combination: \_\_\_\_\_    Safety Lock on Valve Box:  Yes /  No    Combination: \_\_\_\_\_

**PANEL**

Incoming Voltage to Control Panel: 480    Incoming Main Power Shut Off for Panel Functional:  Yes /  No  
 Pump 1 Amperage: 52.0    Pump 1 Hours: 1657    Pump 2 Amperage: 55.7    Pump 2 Hours: 1652  
 Condition of Rungs: Good    Condition of Phase Monitor: N/A  
 Condition of Fuses: Good    Condition of Alternator: \_\_\_\_\_    Voltage: \_\_\_\_\_  
 Battery Back Up Present for Emergency Alarm & Bypass:  Yes /  No    Condition: \_\_\_\_\_    Basin Visible from a Redirection Area:  Yes /  No  
 Emergency Flashing Light Basin Present:  Yes /  No    Condition: \_\_\_\_\_    Heard from a Redirection Area:  Yes /  No  
 Emergency High Decibel Alarm Present:  Yes /  No    Condition: \_\_\_\_\_    Wet Well Mass Accumulation: \_\_\_\_\_    Plastic Products: \_\_\_\_\_

**WET WELL**

Interior of the Wet Well Clean:  Yes /  No    Issues Found: \_\_\_\_\_    Green Mat on Surface:  Yes /  No    Wet Well Mass Accumulation: \_\_\_\_\_    Plastic Products: \_\_\_\_\_  
 Float Switch 1: 4.6    Float Switch 2: 4.65    Float Switch 3: 4.65    Float Switch 4: 4.65  
 Turn On All Pumps, Drain Lift Station Well & Check MFGGR Valve for All Pumps: \_\_\_\_\_  
 Is "Blowby" Present:  Yes /  No    Was Any Evidence of "Cavitation" Found:  Yes /  No    All Pumps Operating Normally:  Yes /  No  
 Guide Rail System Present & in Good Condition:  Yes /  No    Comments: \_\_\_\_\_  
 Hoisting System Present:  Yes /  No    Hoist Type: Chain    Rings: \_\_\_\_\_    Handles or Other "Hooking" Mechanism on Pump:  Yes /  No  
 Valve System Pipe Material: Ductile Iron    Schedule: 40    N.D.P.E.: \_\_\_\_\_    Valve System Pipe Diameter: \_\_\_\_\_

**VALVES**

Check Valves & Condition of Check Valves: \_\_\_\_\_    Material: Plastic    Iron: \_\_\_\_\_    Type: Flange    Size: Threaded  
 Isolation Valves & Condition of Isolation Valves: \_\_\_\_\_    Material: Plastic    Iron: \_\_\_\_\_    Type: Flange    Size: Threaded  
 Bypass Port Present:  Yes /  No    Diameter: \_\_\_\_\_    Generation Type: Carlock    Basin: Flange    Male/Thread: \_\_\_\_\_    Female/Thread: \_\_\_\_\_

**RECOMMENDATIONS:**

**BROWNIE'S**  
 SEPTIC & FLEWING  
 10110 10th Street SW  
 ALLESTOWN, ND 58009  
 701.782.1234

Generated on : 01/29/2026 09:40 AM



# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

*We appreciate your business!*

**We Keep Life Flowing!**

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487108161  
**Service Type:** Inspections  
**Service Date:** 03/05/2026  
**Service Time:** 3:20 PM - 8:08 AM  
**Tech Name:** Scotty Frometa

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Robert Schanck/OFC  
**Email:** LaneA@pfm.com  
rschanck@lja.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Inspect-C-Service Call-Lift Station (Eval 1st hour)	1.00	\$0.0000	\$0.00
		Subtotal:	\$0.00
		Tax:	\$0.00
		Total:	\$0.00

### System Recommendations

- Recommend Eval/Custom Cleaning.

### Location Comments

LS code: 0131

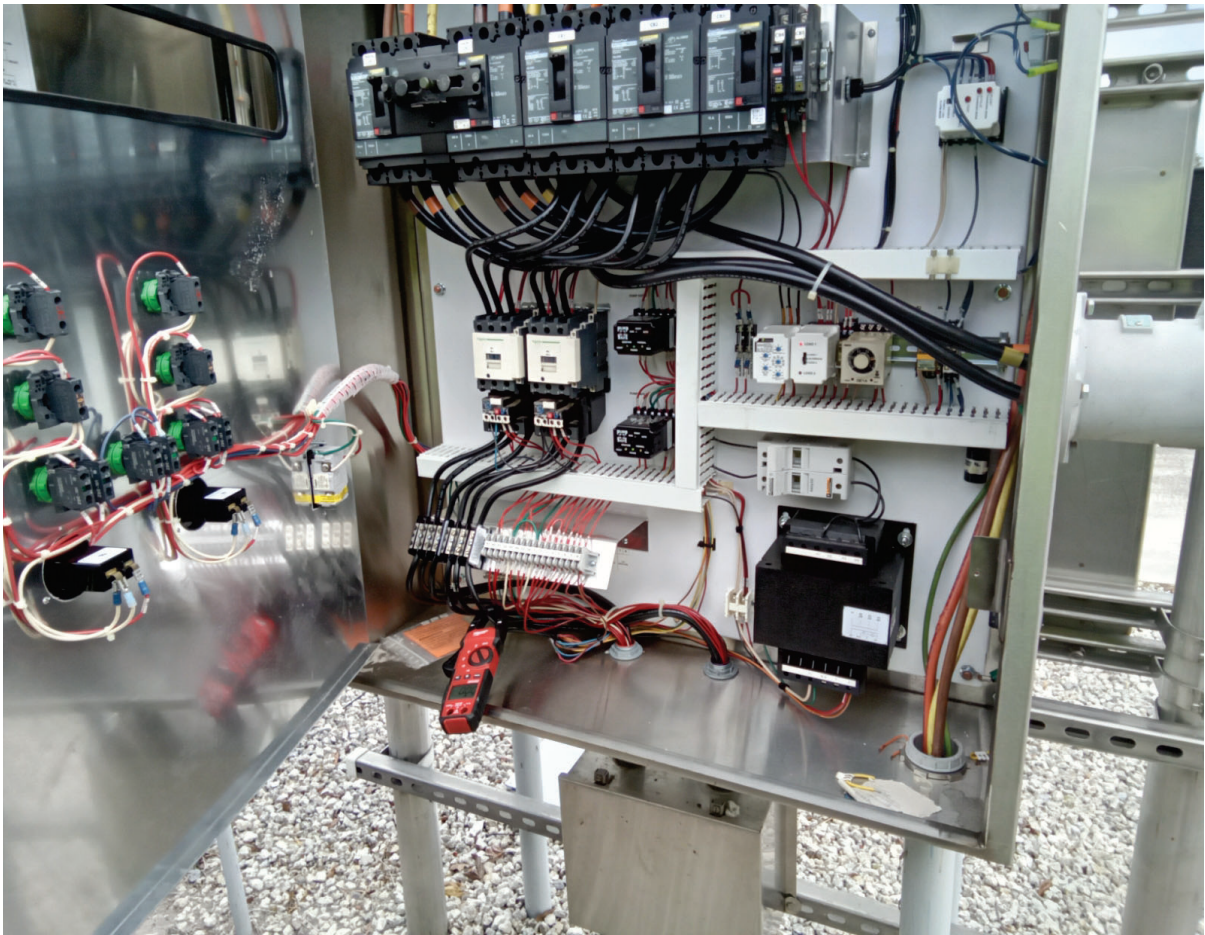
### Tech Notes

Cover was accessed and properly secured. Performed a Lift Station inspection. Work performed today included: Technician inspected and ran through a complete cycle to ensure functionality of the lift station. Technician inspected the pumps, valves, float switches, and control panel to ensure station functionality. Cover was accessed and secured properly upon completing the inspection. Both pumps pull around 50 amps, station is running well. Recommend Eval/Custom Cleaning. Will need a clean soon especially the float switches.

**Customer not on site**

X

\_\_\_\_\_  
**Customer Signature**



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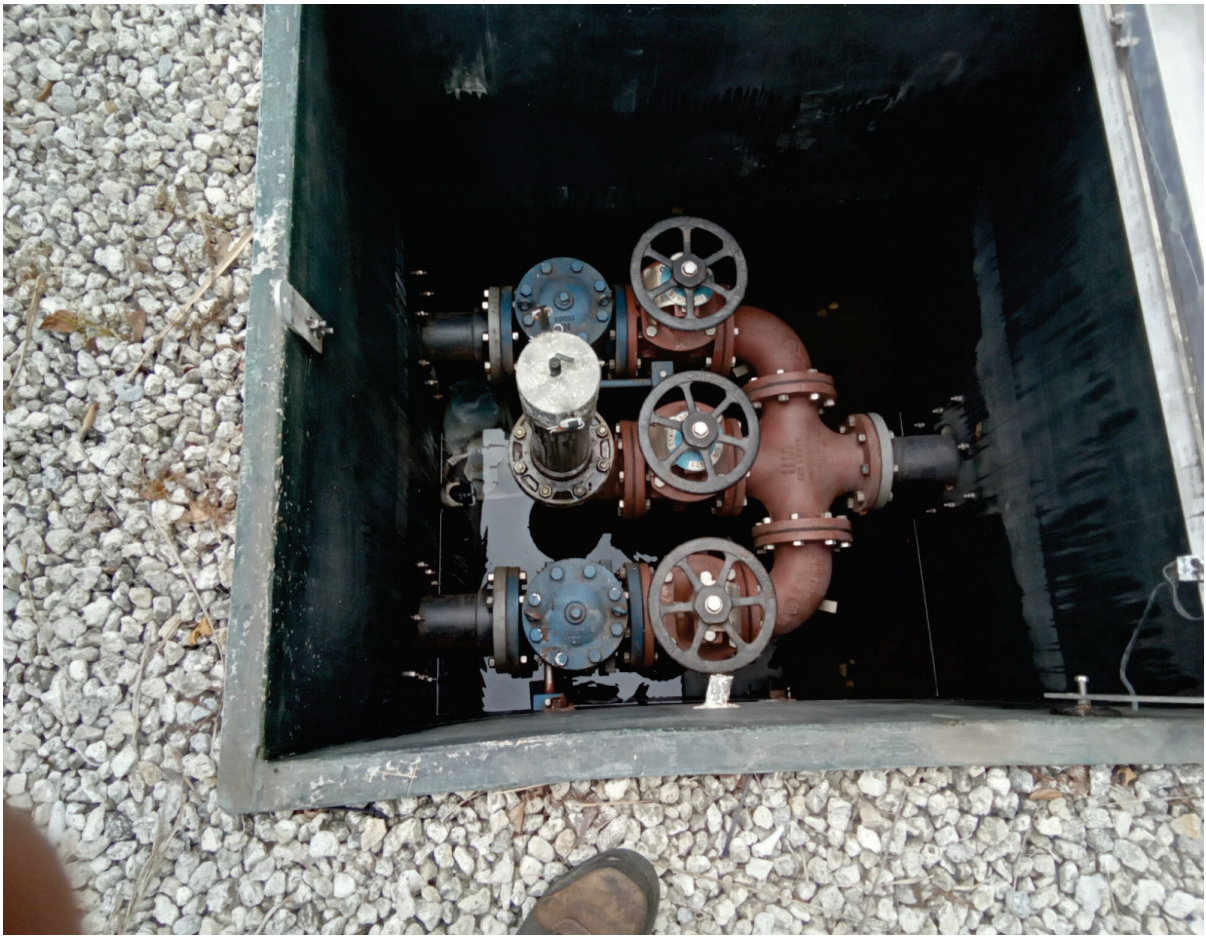
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# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

**We Keep Life Flowing!**

*We appreciate your business!*

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487095092  
**Service Type:** Inspections  
**Service Date:** 03/17/2026  
**Service Time:** 12:47 PM - 12:55 PM  
**Tech Name:** Scotty Frometa

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Robert Schanck/OFC  
**Email:** LaneA@pfm.com  
rschanck@lja.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Inspect-C-Service Call-Lift Station (Eval 1st hour)	1.00	\$144.4600	\$144.46
Energy Charge	1.00	\$25.0000	\$25.00
		Subtotal:	\$169.46
		Tax:	\$0.00
		Total:	\$169.46

### System Recommendations

No system recommendations

### Location Comments

LS code: 0131

### Tech Notes

Cover was accessed and properly secured. Performed a Lift Station inspection. Work performed today included: Technician inspected and ran through a complete cycle to ensure functionality of the lift station. Technician inspected the pumps, valves, float switches, and control panel to ensure station functionality. Cover was accessed and secured properly upon completing the inspection. Pumps pull 50 amps, station is running great.

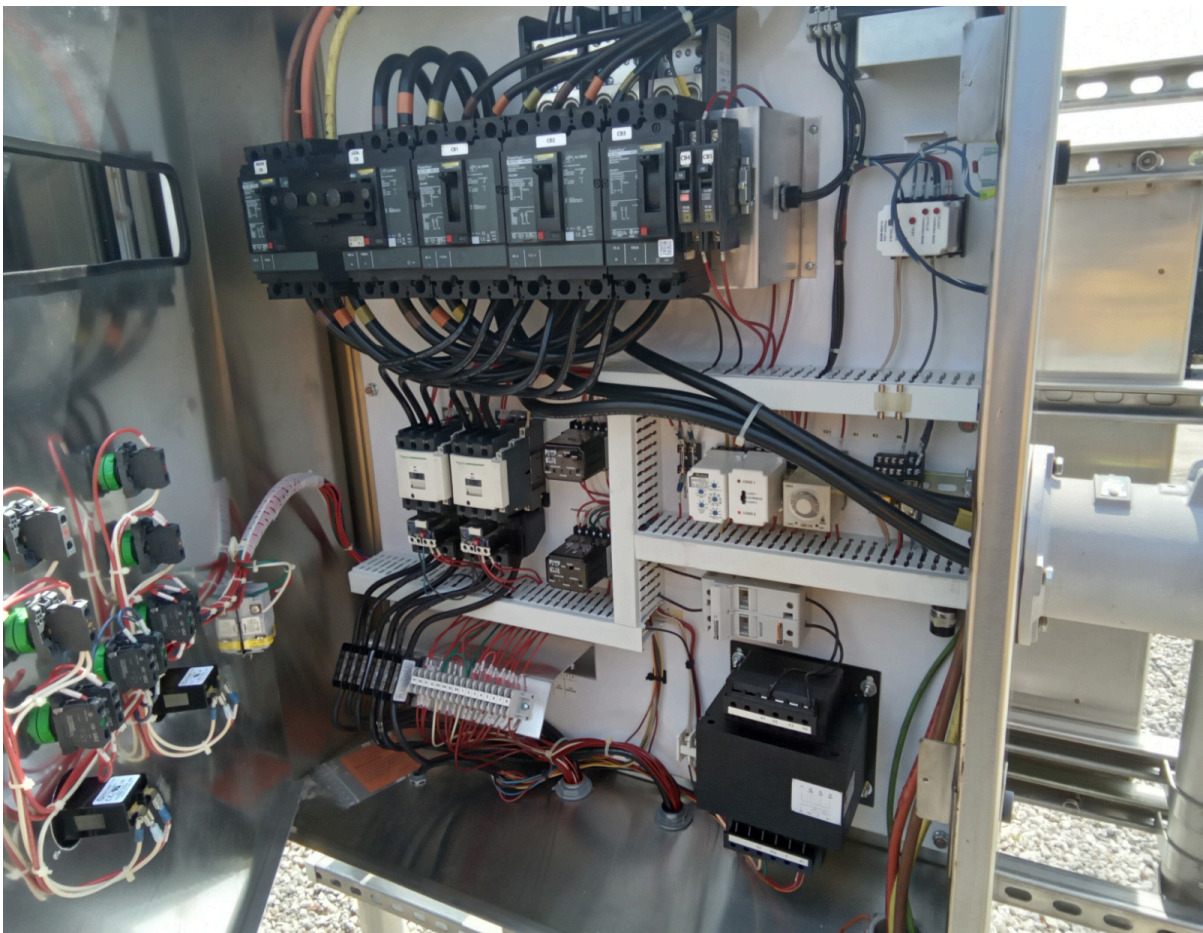
**Customer not on site**

X

\_\_\_\_\_  
Customer Signature



Generated on : 03/17/2026 12:49 PM



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# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

**We Keep Life Flowing!**

*We appreciate your business!*

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487098320  
**Service Type:** Inspections  
**Service Date:** 04/09/2026  
**Service Time:** 9:13 AM - 10:24 AM  
**Tech Name:** Tywan Moss

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Robert Schanck/OFC  
**Email:** LaneA@pfm.com  
rschanck@lja.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Inspect-C-Service Call-Lift Station (Eval 1st hour)	1.00	\$150.0000	\$150.00
Energy Charge	1.00	\$25.0000	\$25.00
		Subtotal:	\$175.00
		Tax:	\$0.00
		Total:	\$175.00

### System Recommendations

- Recommend Vector Services.
- Recommend Lift Station/Pump Repairs.

### Location Comments

LS code: 0131

### Tech Notes

Cover was accessed and properly secured. Performed a Lift Station inspection. Work performed today included: Performed a Lift Station inspection today. The work included inspecting the wet well, valve box, and panel, and running the station through a complete cycle to ensure it's functioning properly. The technician found that pump 1 is drawing around 30 amps and pump 2 is drawing around 50 amps. Due to the grease buildup in the wet well, the technician recommended cleaning it. Additionally, since the amps are different, it's recommended to pull both pumps. Recommend Vector Services. Performed a Lift Station inspection today. The work included inspecting the wet well, valve box, and panel, and running the station through a complete cycle to ensure it's functioning properly. The technician found that pump 1 is drawing around 30 amps and pump 2 is drawing around 50 amps. Due to the grease buildup in the wet well, the technician recommended cleaning it. Additionally, since the amps are different, it's recommended to pull both pumps. Recommend Lift Station/Pump Repairs. EMERGENCY follow up is required!.

**Customer not on site**

X

\_\_\_\_\_  
Customer Signature



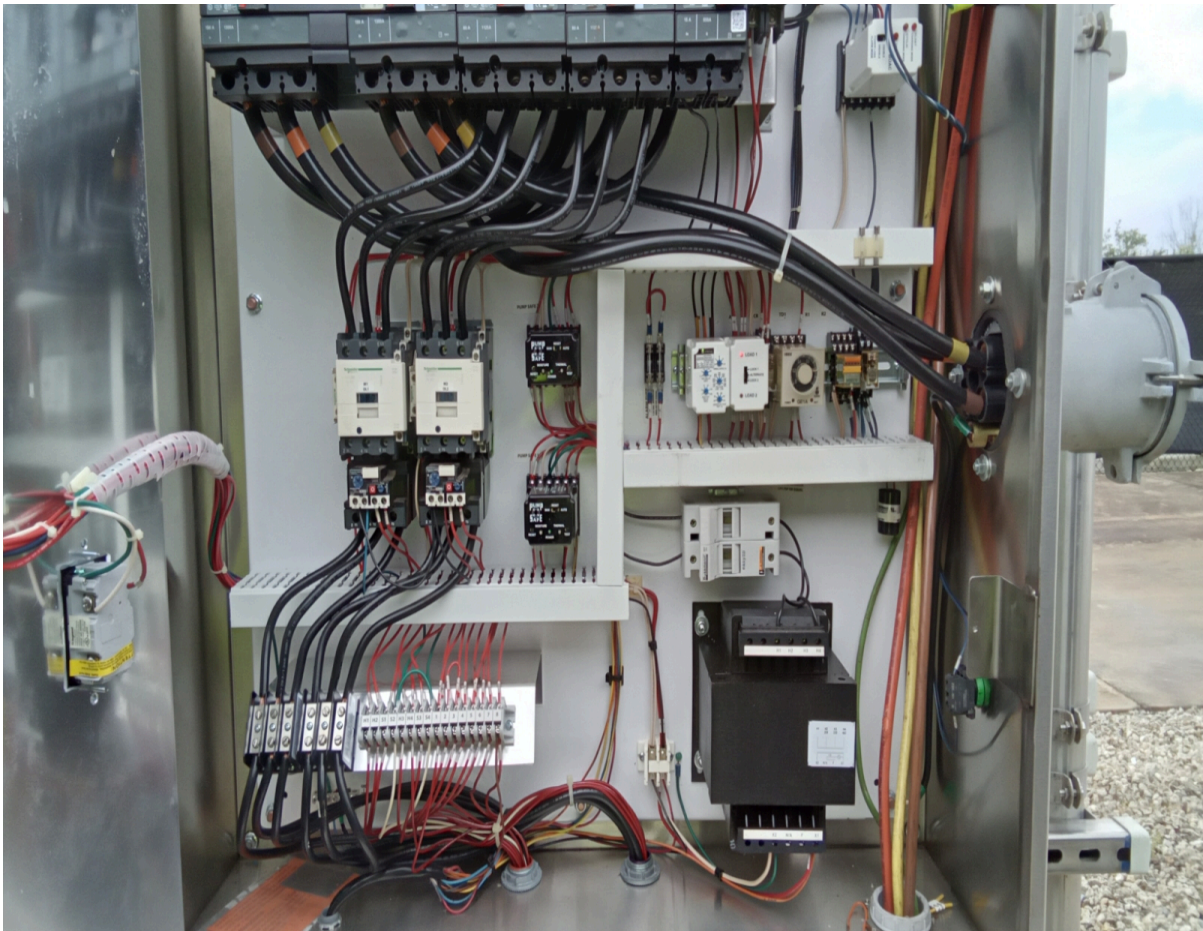
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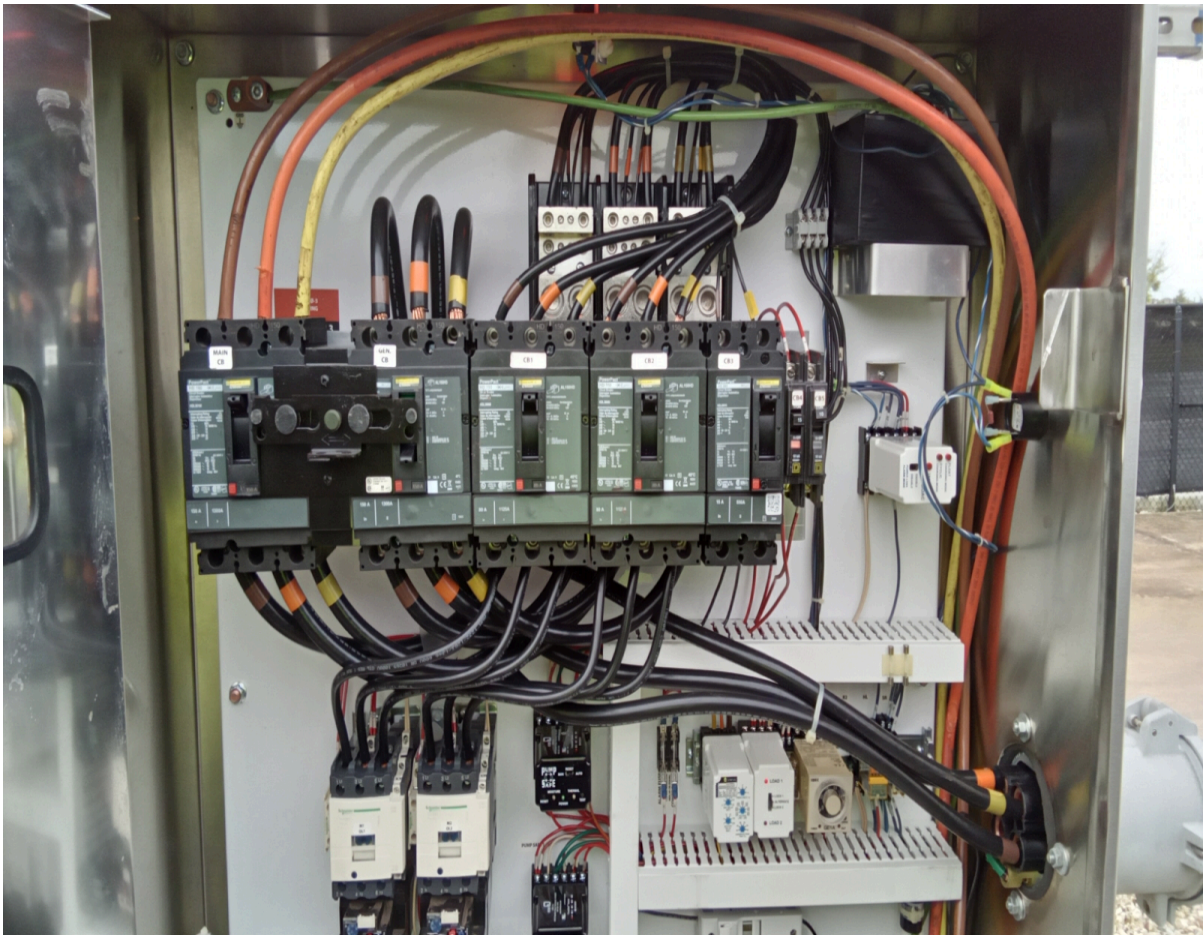
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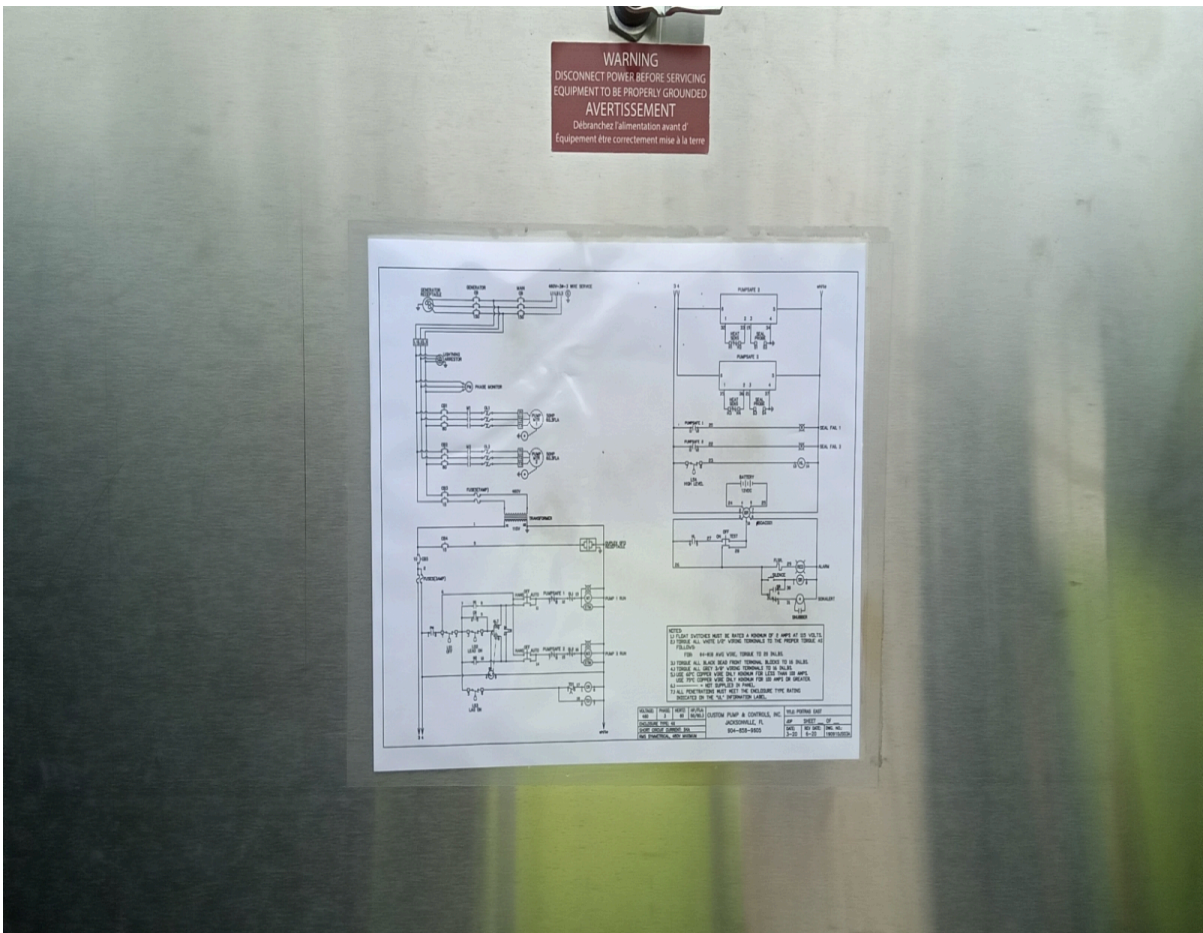
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# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

**We Keep Life Flowing!**

*We appreciate your business!*

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487112649  
**Service Type:** Projects  
**Service Date:** 04/20/2026  
**Service Time:** 1:59 PM - 4:56 PM  
**Tech Name:** Cruz Colon

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Robert Schanck/OFC  
**Email:** LaneA@pfm.com  
rschanck@lja.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Project-C-Hours-Vactor/Hi-Vac Truck	1.00	\$1,275.0000	\$1,275.00
Fuel / Energy Recovery	1.00	\$25.0000	\$25.00
		Subtotal:	\$1300.00
		Tax:	\$0.00
		Total:	\$1300.00

[+] [-] - Indicates service or quantity changed based on services provided

### **System Recommendations**

No system recommendations

### **Location Comments**

LS code: 0131

### **Tech Notes**

Cover was accessed and properly secured. Work performed today included: LS - clean.

**Customer not on site**

X

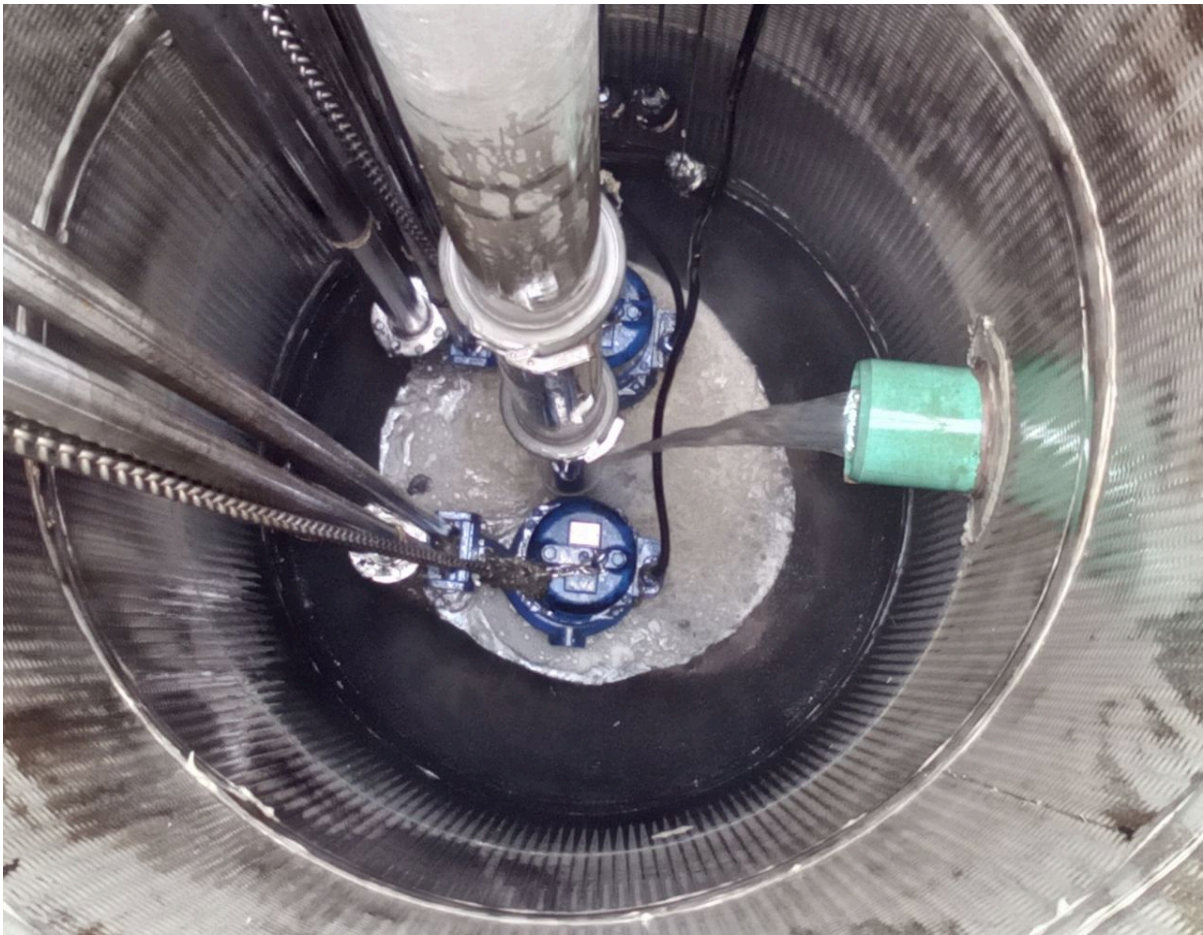
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Customer Signature



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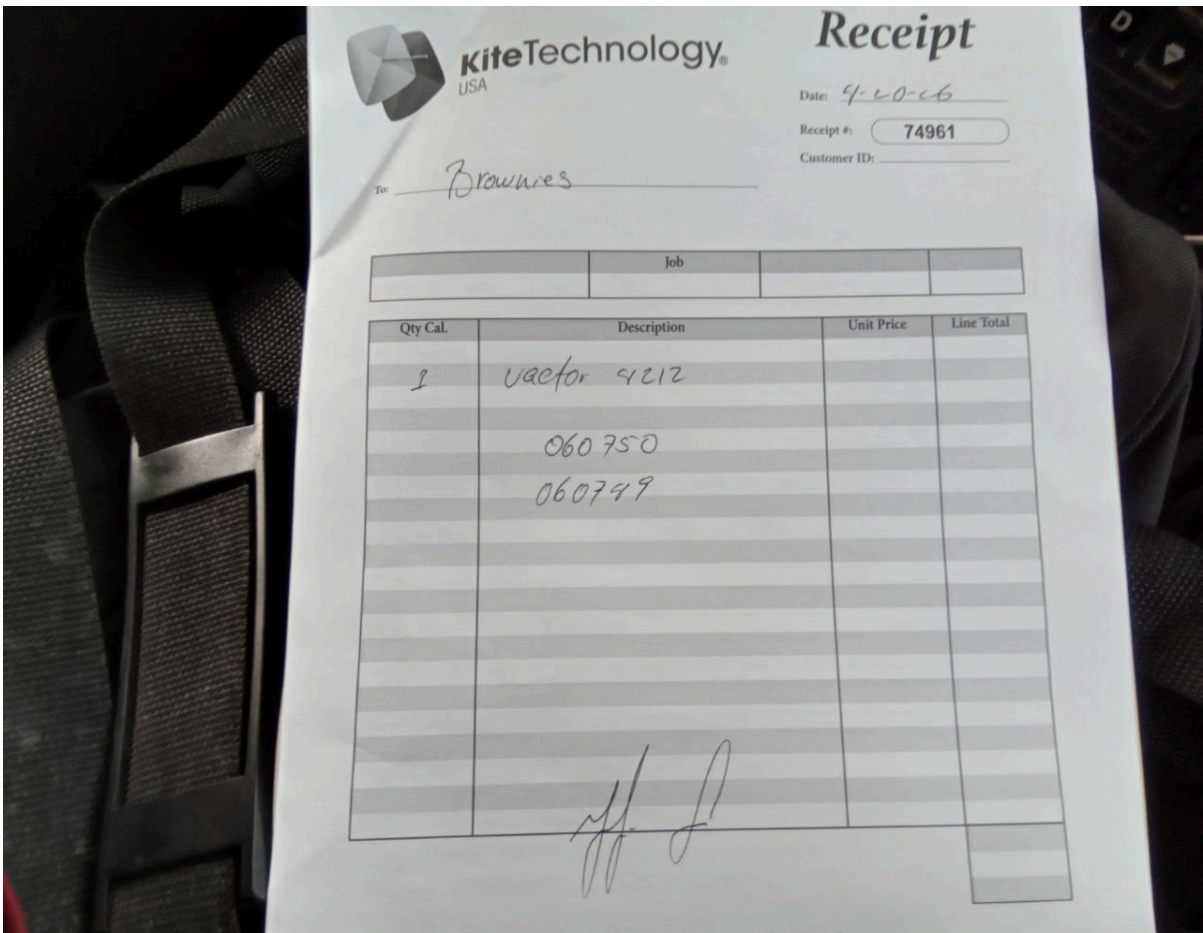
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Control Number 060750

## PRIVATE SANITARY SEWER & LIFT STATION HAULER MANIFEST / USER COMPLIANCE REPORT

**Generator Information:**  
 Name: Brownie's  
 Address: 4949 N. Orange Blossom Trail  
 Vehicle Tag #: 4E QX98CB50  
 Waste Hauling Permit #: \_\_\_\_\_  
 Driver's Name: \_\_\_\_\_  
 Phone #: Orlando, FL 32810  
 Tank Capacity: \_\_\_\_\_ Gallons

**Generator Information:**  
 Customer Name: Constancy Chase Apts  
 Physical Address: 1100 Constancy Chase Circle Orlando FL 32837  
 Type of Device: Sewer  
 Volume Pumped: 1000 gal  
 Phone #: 4078880033  
 Gallons: \_\_\_\_\_

**Private Sanitary Sewer Lift Station Condition:**

Wet well in good condition	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair
Pumps operating properly	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair
Float system functioning properly	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair
Control panel functioning properly	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair
Alarm system light and bell functioning properly	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair
Emergency contact number posted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair
Control Panel and wet well secured/locked	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Needs Repair

**Certification:** I certify that the above information is true and accurate. I further certify that said device was completely pumped and cleaned, and no materials were pumped back into the device unless prior approval was received from the control authority of the Publicly Owned Treatment Works wastewater collection system. I understand that falsification of this information may be a violation of the local code and ordinances and I may be subject to enforcement action in accordance with the provisions set forth therein.

Customer Signature: \_\_\_\_\_ Date: 04/20/26  
 Print Customer Name: \_\_\_\_\_  
 Driver Signature: [Signature] Date: 04/20/26

**Discharge Approval:** On the dates and times provided below, the wastes listed in this manifest were approved for discharge, and were disposed by the hauler at the following permitted treatment facilities:

Facility #1 Name: Kyle Technology  
 Waste Received Date: 5-20-26 Time: 5:10  
 Facility #1 Operator Signature: [Signature] Invoice/Ticket #: 74762

Facility #2 Name: \_\_\_\_\_  
 Waste Received Date: \_\_\_\_\_ Time: \_\_\_\_\_ Invoice/Ticket #: \_\_\_\_\_

Facility #2 Operator Signature: \_\_\_\_\_ Invoice/Ticket #: \_\_\_\_\_

Comments/Repairs Required: \_\_\_\_\_

Generated on : 04/20/2026 04:12 PM



# Customer Service Report

For Emergencies Call  
800-499-1682

**WINDRIVER ENVIRONMENTAL** A Wind River Environmental Company

*We appreciate your business!*

**We Keep Life Flowing!**

**This is not an invoice.**

### Customer Information

**Name:** Poitras East Community District  
**Customer Id:** 2643477  
**Email:** LaneA@pfm.com  
**Phone:** 407-723-5925  
**Payment Type:** Invoice

### Service Information

**WO #:** 8487113483  
**Service Type:** Repairs  
**Service Date:** 04/28/2026  
**Service Time:** 4:03 PM - 10:42 AM  
**Tech Name:** Eddie Fender

### Location Information

**Site Name:** LS - Lake Nona  
Greenwood  
**Address:**  
14068 Progression Way  
Orlando, FL 32827  
**Name:** Robert Schanck/OFC  
**Email:** LaneA@pfm.com  
rschanck@lja.com  
**Phone:** 407-644-4068

Service Description	Qty	Unit Price	Ext. Price
Repair-C-Service Evaluation Only	1.00	\$655.9300	\$655.93
Energy Charge	1.00	\$25.0000	\$25.00
Repair-C-Emergency-Weekday call after 2 PM	1.00	\$319.0700	\$319.07
		Subtotal:	\$1000.00
		Tax:	\$0.00
		Total:	\$1000.00

[+] [-] - Indicates service or quantity changed based on services provided

System Recommendations
<ul style="list-style-type: none"> <li>Recommend Lift Station/Pump Repairs.</li> </ul>

Location Comments
LS code: 0131

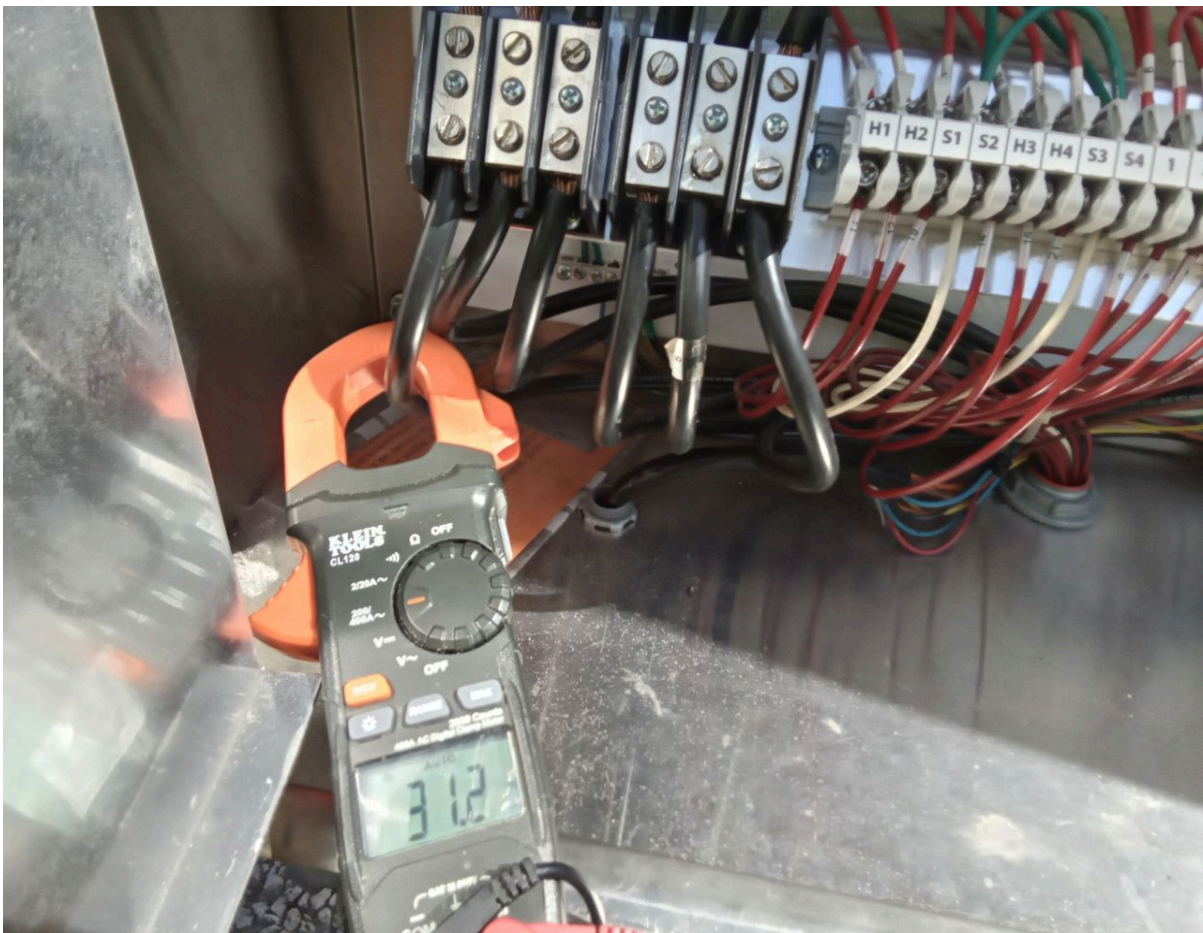
Tech Notes
<p>Cover was accessed and properly secured. Work performed today included: Arrived at station for emergency call. Upon arrival I noticed that pump 1 4inch check valve was bad , stop pump 1 from pumping, pump 2 have a bad overload making it keep tripping at 44amp , so to make it work until it gets fixed, I put pump 1 on pump 2 side so station will pump down in auto. Recommend 1 new 4inch check valves, 1new overload. Station is operating with 1 pump in auto. Arrived at station for emergency call. Upon arrival I noticed that pump 1 4inch check valve was bad , stop pump 1 from pumping, pump 2 have a bad overload making it keep tripping at 44amp , so to make it work until it gets fixed, I put pump 1 on pump 2 side so station will pump down in auto. Recommend 1 new 4inch check valves, 1new overload. Station is operating with 1 pump in auto. Recommend Lift Station/Pump Repairs.</p>

**Customer not on site**

X  
\_\_\_\_\_  
Customer Signature



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# **Postras East Community Development District**

**1<sup>st</sup> Amendment to Personnel Leasing Agreement  
with Berman**  
*(provided under separate cover)*



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# **Poitras East Community Development District**

**Operation and Maintenance Expenditures Paid in  
May 2026 in an amount totaling \$16,195.31**

**POITRAS EAST**  
**COMMUNITY DEVELOPMENT DISTRICT**  
DISTRICT OFFICE • 3501 QUADRANGLE BLVD STE 270 • ORLANDO, FL 32817  
PHONE: (407) 723-5900 • FAX: (407) 723-5901

**Operation and Maintenance Expenditures  
For Board Approval**

Attached please find the check register listing Operations and Maintenance expenditures paid from May 1, 2026 through May 31, 2026. This does not include expenditures previously approved by the Board.

The total items being presented:      **\$16,195.31**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_ Chairman

\_\_\_\_ Vice Chairman

\_\_\_\_ Assistant Secretary

**Poitras East CDD**  
 AP Check Register (Current by Bank)  
 Check Dates: 5/1/2026 to 5/31/2026

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
<b>BANK ID: OM1705 - CITY NATIONAL BANK</b>					<b>001-101-0000-00-01</b>
1949	05/18/26	V	5/18/26	RLEVEY Richard Levey	(\$200.00)
**1988	05/04/26	P	BSCHAD	Brent Schademan	\$200.00
1989	05/04/26	P	FAC	Fire Ant Control	\$595.00
1990	05/04/26	P	PFMMS	PFM Management Services	\$3,208.33
1991	05/04/26	P	RADAMS	Rob Adams	\$200.00
1992	05/04/26	P	RDOMIN	Ron Domingue	\$200.00
1993	05/04/26	P	RLEVEY	Richard Levey	\$200.00
1994	05/07/26	P	JRDAVI	Jr. Davis Construction Co.	\$122,039.65
1995	05/22/26	P	ORLSEN	Orlando Sentinel	\$1,559.89
1996	05/22/26	P	RLEVEY	Richard Levey	\$200.00
1997	05/22/26	P	USIC	USIC Locating Services	\$826.68
<b>BANK OM1705 REGISTER TOTAL:</b>					<b>\$129,029.55</b>
<b>BANK ID: OM-ACH - CITY NATIONAL BANK - ACH &amp; WIRES</b>					<b>001-101-0000-00-01</b>
70061	05/01/26	M	VGLOBA	VGlobalTech	\$145.00
70062	05/01/26	M	WRE	Wind River Environmental	\$175.00
70063	05/04/26	M	WRE	Wind River Environmental	\$1,300.00
70064	05/20/26	M	TRUSTE	US Bank as Trustee for Poitras	\$121,000.86
70065	05/20/26	M	OUC	Orlando Utilities Commission	\$6,385.41
70066	05/22/26	M	WRE	Wind River Environmental	\$1,000.00
<b>BANK OM-ACH REGISTER TOTAL:</b>					<b>\$130,006.27</b>
<b>GRAND TOTAL :</b>					<b>\$259,035.82</b>

7,189.90	Check 1949 (voided), 1988-1993, 1995-1997
121,000.86	Debt Service Wire
122,039.65	FR 35 - Construction check 1994
145.00	PA 330 - VGlobalTech paid online
175.00	PA 330 - Wind River Environmental paid online
1,300.00	PA 331 - Wind River Environmental paid online
6,385.41	PA 333 - OUC paid online
1,000.00	PA 332 - Wind River Environmental paid online
259,235.82	Total cash spent
16,195.31	O&M cash spent

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
 \*\* Denotes broken check sequence.

**Poitras East CDD**  
May 2026 AP Remittance Report

<b>BANK:</b>	<b>OM-ACH</b>	<b>CHECK:</b>	<b>70061</b>	<b>AMOUNT:</b>	<b>\$145.00</b>	<b>DATE:</b>	<b>05/01/26</b>	<b>VEND ID:</b>	<b>VGLOBA</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/01/26	8386	PA 330 - Apr. website maint.							\$0.00	\$145.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$145.00</b>		
<b>BANK:</b>	<b>OM-ACH</b>	<b>CHECK:</b>	<b>70062</b>	<b>AMOUNT:</b>	<b>\$175.00</b>	<b>DATE:</b>	<b>05/01/26</b>	<b>VEND ID:</b>	<b>WRE</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/13/26	7286528	PA 330 - Lift station maint. o							\$0.00	\$175.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$175.00</b>		
<b>BANK:</b>	<b>OM-ACH</b>	<b>CHECK:</b>	<b>70063</b>	<b>AMOUNT:</b>	<b>\$1,300.00</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>WRE</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/23/26	7301375	PA 331 - Lift station cleaning							\$0.00	\$1,300.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$1,300.00</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1988</b>	<b>AMOUNT:</b>	<b>\$200.00</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>BSCHAD</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/21/26	2026.04.21	PA 331 - Supervisor fee 2026.0							\$0.00	\$200.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$200.00</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1989</b>	<b>AMOUNT:</b>	<b>\$595.00</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>FAC</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/15/26	31596	PA 330 - Fire ant control							\$0.00	\$595.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$595.00</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1990</b>	<b>AMOUNT:</b>	<b>\$3,208.33</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>PFMMS</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/05/26	DM-04-2026-62	PA 330 - DM fee: Apr. 2026							\$0.00	\$3,208.33	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$3,208.33</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1991</b>	<b>AMOUNT:</b>	<b>\$200.00</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>RADAMS</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/21/26	2026.04.21	PA 331 - Supervisor fee 2026.0							\$0.00	\$200.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$200.00</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1992</b>	<b>AMOUNT:</b>	<b>\$200.00</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>RDOMIN</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/21/26	2026.04.21	PA 331 - Supervisor fee 2026.0							\$0.00	\$200.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$200.00</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1993</b>	<b>AMOUNT:</b>	<b>\$200.00</b>	<b>DATE:</b>	<b>05/04/26</b>	<b>VEND ID:</b>	<b>RLEVEY</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
04/21/26	2026.04.21	PA 331 - Supervisor fee 2026.0							\$0.00	\$200.00	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$200.00</b>		
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1994</b>	<b>AMOUNT:</b>	<b>\$122,039.65</b>	<b>DATE:</b>	<b>05/07/26</b>	<b>VEND ID:</b>	<b>JRDAVI</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
10/25/25	131217	FR 35 - Proj. 2196 - Poitras E							\$0.00	\$122,039.65	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$122,039.65</b>		
<b>BANK:</b>	<b>OM-ACH</b>	<b>CHECK:</b>	<b>70064</b>	<b>AMOUNT:</b>	<b>\$121,000.86</b>	<b>DATE:</b>	<b>05/20/26</b>	<b>VEND ID:</b>	<b>TRUSTE</b>		
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>							<b>Discount Taken</b>	<b>Amount Paid</b>	
05/16/26	2026.05.15	S2023 FY26 DS (239115000) Dist							\$0.00	\$68,720.28	
05/16/26	2026.05.15	S2025 FY26 DS (295643000) Dist							\$0.00	\$52,280.58	
						<b>TOTALS:</b>		<b>\$0.00</b>	<b>\$121,000.86</b>		

**Poitras East CDD**  
May 2026 AP Remittance Report

<b>BANK:</b>	<b>OM-ACH</b>	<b>CHECK:</b>	<b>70065</b>	<b>AMOUNT:</b>	<b>\$6,385.41</b>	<b>DATE:</b>	<b>05/20/26</b>	<b>VEND ID:</b>	<b>OUC</b>
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>				<b>Discount Taken</b>	<b>Amount Paid</b>		
05/01/26	10986-050126	PA 333 - OUC 2026.05.01 Electr				\$0.00	\$786.96		
05/01/26	10986-050126	PA 333 - OUC 2026.05.01 Reclai				\$0.00	\$1,183.42		
05/01/26	10986-050126	PA 333 - OUC 2026.05.01 Street				\$0.00	\$4,393.55		
05/01/26	10986-050126	PA 333 - OUC 2026.05.01 Taxes				\$0.00	\$21.48		
						<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$6,385.41</b>	
<b>BANK:</b>	<b>OM-ACH</b>	<b>CHECK:</b>	<b>70066</b>	<b>AMOUNT:</b>	<b>\$1,000.00</b>	<b>DATE:</b>	<b>05/22/26</b>	<b>VEND ID:</b>	<b>WRE</b>
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>				<b>Discount Taken</b>	<b>Amount Paid</b>		
04/29/26	7313035	PA 332 - Lift station emergenc				\$0.00	\$1,000.00		
						<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1995</b>	<b>AMOUNT:</b>	<b>\$1,559.89</b>	<b>DATE:</b>	<b>05/22/26</b>	<b>VEND ID:</b>	<b>ORLSEN</b>
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>				<b>Discount Taken</b>	<b>Amount Paid</b>		
04/20/26	OSA48269	PA 333 - Ad: 35783; 04/21/2026				\$0.00	\$261.77		
04/20/26	OSA48270	PA 333 - Ad: 42495; Landscapin				\$0.00	\$1,298.12		
						<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$1,559.89</b>	
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1996</b>	<b>AMOUNT:</b>	<b>\$200.00</b>	<b>DATE:</b>	<b>05/22/26</b>	<b>VEND ID:</b>	<b>RLEVEY</b>
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>				<b>Discount Taken</b>	<b>Amount Paid</b>		
01/20/26	2026.01.20	PA 319 - Supervisor fee 2026.0				\$0.00	\$200.00		
						<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$200.00</b>	
<b>BANK:</b>	<b>OM1705</b>	<b>CHECK:</b>	<b>1997</b>	<b>AMOUNT:</b>	<b>\$826.68</b>	<b>DATE:</b>	<b>05/22/26</b>	<b>VEND ID:</b>	<b>USIC</b>
<b>Date</b>	<b>Invoice Number</b>	<b>Invoice Description</b>				<b>Discount Taken</b>	<b>Amount Paid</b>		
04/30/26	806954	PA 333 - Ticket and service fe				\$0.00	\$826.68		
						<b>TOTALS:</b>	<b>\$0.00</b>	<b>\$826.68</b>	



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# **Postras East Community Development District**

**Series 2023 Requisition No. 38 & Series 2025  
Requisition Nos. 9 – 10 Paid in May 2026 in an  
amount totaling \$30,262.14**

**POITRAS EAST  
COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT OFFICE • 3501 QUADRANGLE BLVD STE 270 • ORLANDO, FL 32817

PHONE: (407) 723-5900 • FAX: (407) 723-5901

**Requisition Recap  
For Board Approval**

Attached please find the listing of requisitions approved to be paid from bond funds from May 1, 2026 through May 31, 2026. This does not include requisitions previously approved by the Board.

<b>REQUISITION NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>
Series 2023 – req 38	Boggy Creek Improvement District	\$56.18
Series 2025 – req 9	Jr. Davis Construction Co.	\$10,545.00
Series 2025 – req 10	Donald W McIntosh Associates	\$19,660.96
	<b>TOTAL</b>	<b>\$30,262.14</b>

**EXHIBIT A**  
**FORM OF REQUISITION**

The undersigned, an Authorized Officer of Poitras East Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the District and U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of February 1, 2023 (the "Master Indenture"), as amended and supplemented by the First Supplemental Trust Indenture between the District and the Trustee, dated as of February 1, 2023 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **38**

(B) Name of Payee: **Boggy Creek Improvement District**

(C) Amount Payable: **\$56.18**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

- Invoice OSA58544 from Orlando Sentinel for FY 2026 Construction Committee May 14, 2026 Meeting (Ad: 54944), Paid by Boggy Creek Improvement District on Requisition 516

(E) Fund, Account and/or subaccount from which disbursement is to be made:

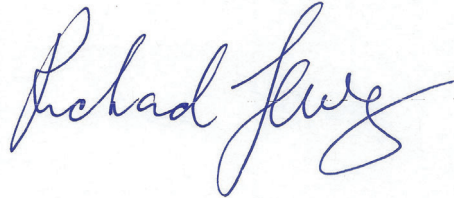
The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2023 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the Series 2023 Project and each represents a Cost of the Series 2023 Project, and has not previously been paid] OR [this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

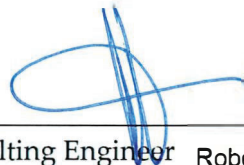
**POITRAS EAST COMMUNITY  
DEVELOPMENT DISTRICT**



By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2023 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2023 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Series 2023 Supplemental Indenture, as such report shall have been amended or modified on the date hereof.



\_\_\_\_\_  
Consulting Engineer Robert A. Schanck, PE  
May 21, 2026

**EXHIBIT A**  
**FORM OF REQUISITION**

The undersigned, an Authorized Officer of Poitras East Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the District and U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of February 1, 2023 (the "Master Indenture"), as amended and supplemented by the First Supplemental Trust Indenture between the District and the Trustee, dated as of February 1, 2023, as amended and supplemented by the Second Supplemental Trust Indenture between the District and the Trustee, dated as of September 1, 2025 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 9

(B) Name of Payee: Jr. Davis Construction Co., Inc.

(C) Amount Payable: **\$10,545.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

- Invoice 131714 for Project 2206 (Centerline Dr Seg H-1) Through 04/25/2026

(E) Fund, Account and/or subaccount from which disbursement is to be made:

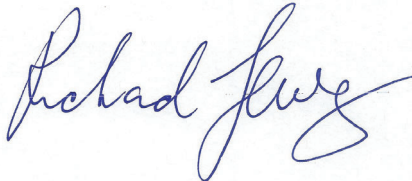
The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2025 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the Series 2025 Project and each represents a Cost of the Series 2025 Project, and has not previously been paid] OR [this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

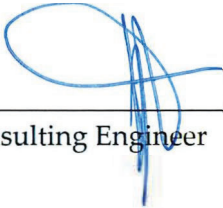
**POITRAS EAST COMMUNITY  
DEVELOPMENT DISTRICT**



By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2025 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2025 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Series 2025 Supplemental Indenture, as such report shall have been amended or modified on the date hereof.



\_\_\_\_\_  
Consulting Engineer

Robert A. Schanck, PE  
May 21, 2026

**RECEIVED**  
By Amanda Lane at 4:56 pm, May 21, 2026

**EXHIBIT A  
FORM OF REQUISITION**

The undersigned, an Authorized Officer of Poitras East Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the District and U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of February 1, 2023 (the "Master Indenture"), as amended and supplemented by the First Supplemental Trust Indenture between the District and the Trustee, dated as of February 1, 2023, as amended and supplemented by the Second Supplemental Trust Indenture between the District and the Trustee, dated as of September 1, 2025 (the Master Indenture as amended and supplemented is hereinafter referred to as the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 10

(B) Name of Payee: Donald W McIntosh Associates

(C) Amount Payable: **\$19,660.96**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

- Invoice 48858 for Project 18124 (Poitras East CDD) Through 03/27/2026 – **\$1,040.00**
- Invoice 48862 for Project 23541 (Luminary Boulevard Extension & Jim Branch Creek Crossing) Through 03/27/2026 – **\$5,845.46**
- Invoice 48863 for Project 23584 (Centerline Drive Segment H1) Through 03/27/2026 – **\$4,458.50**
- Invoice 48864 for Project 23585 (Centerline Drive Segment H2) Through 03/27/2026 – **\$2,905.00**
- Invoice 48865 for Project 23586 (Centerline Drive Segment H3) Through 03/27/2026 – **\$3,339.60**
- Invoice 48866 for Project 24613 (Lift Station D) Through 03/27/2026 – **\$2,072.40**

(E) Fund, Account and/or subaccount from which disbursement is to be made:

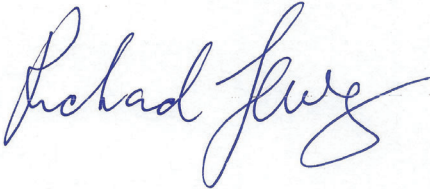
The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2025 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the Series 2025 Project and each represents a Cost of the Series 2025 Project, and has not previously been paid] OR [this requisition is for Costs of Issuance payable from the Costs of Issuance Account that has not previously been paid].

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

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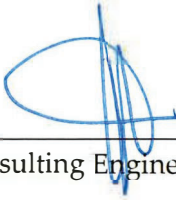
**POITRAS EAST COMMUNITY  
DEVELOPMENT DISTRICT**



By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2025 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2025 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer attached as an Exhibit to the Series 2025 Supplemental Indenture, as such report shall have been amended or modified on the date hereof.



\_\_\_\_\_  
Consulting Engineer Robert A. Schanck, PE  
May 26, 2026

**RECEIVED**  
By Amanda Lane at 10:27 am, May 27, 2026



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# **Postras East Community Development District**

**Work Authorization/Proposed Services**  
*(if applicable)*



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# **Postras East Community Development District**

**District's Financial Position and Budget to Actual YTD**



# Postras East Community Development District

## May 2026 Financial Package

May 31, 2026

**PFM Management Services LLC**  
3501 Quadrangle Boulevard  
Suite 270  
Orlando, FL 32817-8329  
(407) 723-5900



**Poitras East CDD**  
Statement of Financial Position  
As of 5/31/2026

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<b><u>Assets</u></b>					
<b><u>Current Assets</u></b>					
General Checking Account	\$ 1,127,104.55				\$ 1,127,104.55
Alleyway & Infrastructure Capital Res.	221,198.76				221,198.76
Assessments Receivable	71,386.49				71,386.49
Prepaid Expenses	3,258.40				3,258.40
Assessments Receivable		\$ 236,848.95			236,848.95
Series 2023 Debt Service Reserve		814,046.25			814,046.25
Series 2025 Debt Service Reserve		325,198.75			325,198.75
Series 2023 Revenue		591,507.94			591,507.94
Series 2025 Revenue		236,279.28			236,279.28
Series 2023 Prepayment		322.50			322.50
Series 2025 Prepayment		76.88			76.88
Series 2023 Acquisition/Construction			\$ 485.71		485.71
Series 2025 Acquisition/Construction			22,775.87		22,775.87
Total Current Assets	<u>\$ 1,422,948.20</u>	<u>\$ 2,204,280.55</u>	<u>\$ 23,261.58</u>	<u>\$ -</u>	<u>\$ 3,650,490.33</u>
<b><u>Investments</u></b>					
Amount Available in Debt Service Funds				\$ 1,967,431.60	\$ 1,967,431.60
Amount To Be Provided				30,337,568.40	30,337,568.40
Total Investments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,305,000.00</u>	<u>\$ 32,305,000.00</u>
<b>Total Assets</b>	<b><u><u>\$ 1,422,948.20</u></u></b>	<b><u><u>\$ 2,204,280.55</u></u></b>	<b><u><u>\$ 23,261.58</u></u></b>	<b><u><u>\$ 32,305,000.00</u></u></b>	<b><u><u>\$ 35,955,490.33</u></u></b>



**Poitras East CDD**  
Statement of Financial Position  
As of 5/31/2026

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<b><u>Liabilities and Net Assets</u></b>					
<b><u>Current Liabilities</u></b>					
Accounts Payable	\$ 40,437.19				\$ 40,437.19
Deferred Revenue	71,386.49				71,386.49
Deferred Revenue		\$ 236,848.95			236,848.95
Retainage Payable			\$ 160,467.57		160,467.57
Total Current Liabilities	<u>\$ 111,823.68</u>	<u>\$ 236,848.95</u>	<u>\$ 160,467.57</u>	<u>\$ -</u>	<u>\$ 509,140.20</u>
<b><u>Long Term Liabilities</u></b>					
Revenue Bonds Payable - Long-Term				\$ 32,305,000.00	\$ 32,305,000.00
Total Long Term Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,305,000.00</u>	<u>\$ 32,305,000.00</u>
<b>Total Liabilities</b>	<u>\$ 111,823.68</u>	<u>\$ 236,848.95</u>	<u>\$ 160,467.57</u>	<u>\$ 32,305,000.00</u>	<u>\$ 32,814,140.20</u>
<b><u>Net Assets</u></b>					
Net Assets, Unrestricted	\$ (63,275.11)				\$ (63,275.11)
Net Assets - General Government	1,040,016.97				1,040,016.97
Current Year Net Assets - General Government	334,382.66				334,382.66
Net Assets, Unrestricted		\$ 1,903,808.10			1,903,808.10
Current Year Net Assets, Unrestricted		63,623.50			63,623.50
Net Assets, Unrestricted			\$ 354,136.70		354,136.70
Current Year Net Assets, Unrestricted			(491,342.69)		(491,342.69)
<b>Total Net Assets</b>	<u>\$ 1,311,124.52</u>	<u>\$ 1,967,431.60</u>	<u>\$ (137,205.99)</u>	<u>\$ -</u>	<u>\$ 3,141,350.13</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 1,422,948.20</u>	<u>\$ 2,204,280.55</u>	<u>\$ 23,261.58</u>	<u>\$ 32,305,000.00</u>	<u>\$ 35,955,490.33</u>



**Poitras East CDD**  
Statement of Activities  
As of 5/31/2026

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<b>Revenues</b>					
On-Roll Assessments	\$ 651,072.05				\$ 651,072.05
On-Roll Assessments		\$ 2,037,838.62			2,037,838.62
Inter-Fund Group Transfers In		302.14			302.14
Developer Contributions			\$ 566,479.79		566,479.79
Inter-Fund Transfers In			(302.14)		(302.14)
Total Revenues	<u>\$ 651,072.05</u>	<u>\$ 2,038,140.76</u>	<u>\$ 566,177.65</u>	<u>\$ -</u>	<u>\$ 3,255,390.46</u>
<b>Expenses</b>					
Supervisor Fees	\$ 6,000.00				\$ 6,000.00
D&O Insurance	3,162.00				3,162.00
Trustee Services	7,752.47				7,752.47
Management	25,666.64				25,666.64
Engineering	15,791.57				15,791.57
Disclosure	7,500.00				7,500.00
District Counsel	6,154.59				6,154.59
Assessment Administration	15,000.00				15,000.00
Audit	8,300.00				8,300.00
Tax Preparation	25.68				25.68
Travel and Per Diem	24.30				24.30
Postage & Shipping	60.74				60.74
Legal Advertising	2,801.25				2,801.25
Web Site Maintenance	1,760.00				1,760.00
Holiday Decorations	2,950.00				2,950.00
Dues, Licenses, and Fees	175.00				175.00
Electric	2,261.64				2,261.64
Water Reclaimed	6,336.33				6,336.33
General Insurance	3,867.00				3,867.00
Property & Casualty	15,476.00				15,476.00
Other Insurance	500.00				500.00



**Poitras East CDD**  
Statement of Activities  
As of 5/31/2026

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
Irrigation Parts	\$ 19,599.00				\$ 19,599.00
Landscaping Maintenance & Material	150,802.64				150,802.64
Contingency	2,817.16				2,817.16
Pest Control	1,190.00				1,190.00
Entry and Wall Maintenance	4,750.00				4,750.00
Streetlights	30,716.51				30,716.51
Liftstation Maintenance	12,106.06				12,106.06
Personnel Leasing Agreement	8,000.00				8,000.00
Principal Payments (Series 2023)		\$ 450,000.00			450,000.00
Principal Payments (Series 2025)		60,000.00			60,000.00
Interest Payments (Series 2023)		1,183,137.50			1,183,137.50
Interest Payments (Series 2025)		324,989.21			324,989.21
Engineering			\$ 87,530.95		87,530.95
District Counsel			2,460.50		2,460.50
Legal Advertising			379.36		379.36
Contingency			972,088.08		972,088.08
<b>Total Expenses</b>	<b>\$ 361,546.58</b>	<b>\$ 2,018,126.71</b>	<b>\$ 1,062,458.89</b>	<b>\$ -</b>	<b>\$ 3,442,132.18</b>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>					
Interest Income	\$ 44,857.19				\$ 44,857.19
Dividend Income		\$ 43,609.45			43,609.45
Dividend Income			\$ 4,938.55		4,938.55
<b>Total Other Revenues (Expenses) &amp; Gains (Losses)</b>	<b>\$ 44,857.19</b>	<b>\$ 43,609.45</b>	<b>\$ 4,938.55</b>	<b>\$ -</b>	<b>\$ 93,405.19</b>
<b>Change In Net Assets</b>	<b>\$ 334,382.66</b>	<b>\$ 63,623.50</b>	<b>\$ (491,342.69)</b>	<b>\$ -</b>	<b>\$ (93,336.53)</b>
<b>Net Assets At Beginning Of Year</b>	<b>\$ 976,741.86</b>	<b>\$ 1,903,808.10</b>	<b>\$ 354,136.70</b>	<b>\$ -</b>	<b>\$ 3,234,686.66</b>
<b>Net Assets At End Of Year</b>	<b>\$ 1,311,124.52</b>	<b>\$ 1,967,431.60</b>	<b>\$ (137,205.99)</b>	<b>\$ -</b>	<b>\$ 3,141,350.13</b>



**Poitras East CDD**  
Budget to Actual  
For the Month Ending 5/31/2026

	YTD Actual	YTD Budget	YTD Variance	FY 2026 Adopted Budget	Percentage Spent
<b><u>Revenues</u></b>					
Assessments	\$ 651,072.05	\$ 481,633.33	\$ 169,438.72	\$ 722,450.00	96.10%
Carryforward Revenue	43,175.93	43,175.93	-	64,763.90	66.67%
<b>Net Revenues</b>	<b>\$ 694,247.98</b>	<b>\$ 524,809.26</b>	<b>\$ 169,438.72</b>	<b>\$ 787,213.90</b>	<b>88.19%</b>
<b><u>General &amp; Administrative Expenses</u></b>					
Supervisor Fees	\$ 6,000.00	\$ 8,000.00	\$ (2,000.00)	\$ 12,000.00	50.00%
D&O Insurance	3,162.00	2,286.97	875.03	3,430.45	92.17%
Trustee Services	7,752.47	8,967.76	(1,215.29)	13,451.64	57.63%
Management	25,666.64	25,666.67	(0.03)	38,500.00	66.67%
Engineering	15,791.57	13,000.00	2,791.57	19,500.00	80.98%
Disclosure	7,500.00	5,000.00	2,500.00	7,500.00	100.00%
Property Appraiser	-	1,333.33	(1,333.33)	2,000.00	0.00%
District Counsel	6,154.59	20,000.00	(13,845.41)	30,000.00	20.52%
Assessment Administration	15,000.00	10,000.00	5,000.00	15,000.00	100.00%
Reamortization Schedules	-	166.67	(166.67)	250.00	0.00%
Audit	8,300.00	6,866.67	1,433.33	10,300.00	80.58%
Arbitrage Calculation	-	666.67	(666.67)	1,000.00	0.00%
Tax Preparation	25.68	17.60	8.08	26.40	97.27%
Travel and Per Diem	24.30	200.00	(175.70)	300.00	8.10%
Telephone	-	16.65	(16.65)	25.00	0.00%
Postage & Shipping	60.74	500.00	(439.26)	750.00	8.10%
Copies	-	833.33	(833.33)	1,250.00	0.00%
Legal Advertising	2,801.25	5,000.00	(2,198.75)	7,500.00	37.35%
Bank Fees	-	32.00	(32.00)	48.00	0.00%
Miscellaneous	-	3,000.00	(3,000.00)	4,500.00	0.00%
Meeting Room	-	166.67	(166.67)	250.00	0.00%
Office Supplies	-	166.67	(166.67)	250.00	0.00%
Web Site Maintenance	1,760.00	1,960.00	(200.00)	2,940.00	59.86%
Holiday Decorations	2,950.00	833.33	2,116.67	1,250.00	236.00%
Dues, Licenses, and Fees	175.00	116.67	58.33	175.00	100.00%
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 103,124.24</b>	<b>\$ 114,797.66</b>	<b>\$ (11,673.42)</b>	<b>\$ 172,196.49</b>	<b>59.89%</b>



**Poitras East CDD**  
Budget to Actual  
For the Month Ending 5/31/2026

	YTD Actual	YTD Budget	YTD Variance	FY 2026 Adopted Budget	Percentage Spent
<b><u>Field Operations</u></b>					
<b>Electric Utility Services</b>					
Electric	\$ 2,261.64	\$ 3,333.33	\$ (1,071.69)	\$ 5,000.00	45.23%
<b>Water-Sewer Combination Services</b>					
Water Reclaimed	6,336.33	10,000.00	(3,663.67)	15,000.00	42.24%
<b>Other Physical Environment</b>					
General Insurance	3,867.00	2,796.80	1,070.20	4,195.20	92.18%
Property & Casualty Insurance	15,476.00	11,575.90	3,900.10	17,363.85	89.13%
Other Insurance	500.00	1,000.00	(500.00)	1,500.00	33.33%
Irrigation Repairs	19,599.00	34,000.00	(14,401.00)	51,000.00	38.43%
Landscaping Maintenance & Material	150,802.64	193,333.33	(42,530.69)	290,000.00	52.00%
Tree Trimming	-	13,333.33	(13,333.33)	20,000.00	0.00%
Flower & Plant Replacement	-	16,666.67	(16,666.67)	25,000.00	0.00%
Contingency	2,817.16	23,972.24	(21,155.08)	35,958.36	7.83%
Pest Control	1,190.00	1,000.00	190.00	1,500.00	79.33%
<b>Road &amp; Street Facilities</b>					
Entry and Wall Maintenance	4,750.00	4,000.00	750.00	6,000.00	79.17%
Hardscape Maintenance	-	6,666.67	(6,666.67)	10,000.00	0.00%
Alleyway Maintenance	-	6,666.67	(6,666.67)	10,000.00	0.00%
Streetlights	30,716.51	13,333.33	17,383.18	20,000.00	153.58%
Accent Lighting	-	333.33	(333.33)	500.00	0.00%
Liftstation Maintenance	12,106.06	10,000.00	2,106.06	15,000.00	80.71%
<b>Parks &amp; Recreation</b>					
Personnel Leasing Agreement - Administrator	4,000.00	12,000.00	(8,000.00)	18,000.00	22.22%
Personnel Leasing Agreement - Irrigation Specialist	4,000.00	12,000.00	(8,000.00)	18,000.00	22.22%
<b>Reserves</b>					
Infrastructure Capital Reserve	-	26,666.67	(26,666.67)	40,000.00	0.00%
Alleyway Reserve	-	10,000.00	(10,000.00)	15,000.00	0.00%
<b>Total Field Operations Expenses</b>	<b>\$ 258,422.34</b>	<b>\$ 412,678.27</b>	<b>\$ (154,255.93)</b>	<b>\$ 619,017.41</b>	<b>41.75%</b>
<b>Total Expenses</b>	<b>\$ 361,546.58</b>	<b>\$ 527,475.93</b>	<b>\$ (165,929.35)</b>	<b>\$ 791,213.90</b>	<b>45.70%</b>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>					
Interest Income	\$ 44,857.19	\$ 2,666.67	\$ 42,190.52	\$ 4,000.00	1121.43%
<b>Total Other Revenues (Expenses) &amp; Gains (Losses)</b>	<b>\$ 44,857.19</b>	<b>\$ 2,666.67</b>	<b>\$ 42,190.52</b>	<b>\$ 4,000.00</b>	<b>1121.43%</b>
<b>Net Income (Loss)</b>	<b>\$ 377,558.59</b>	<b>\$ -</b>	<b>\$ 377,558.59</b>	<b>\$ -</b>	



Poitras East CDD  
Cash Flow

	Beg. Cash	FY25 Inflows	FY25 Outflows	FY26 Inflows	FY26 Outflows	FY27 Inflows	FY27 Outflows	End. Cash
9/1/2025	850,347.50	329,917.95	(393,789.25)	-	(23,005.00)	-	-	763,471.20
10/1/2025	763,471.20	413.87	(13,477.15)	2,351.81	-	-	-	752,759.73
11/1/2025	752,759.73	-	(7,492.07)	263,398.14	(33,319.33)	-	-	975,346.47
12/1/2025	975,346.47	-	(9,037.65)	279,138.78	(494,755.97)	-	-	750,691.63
1/1/2026	750,691.63	-	-	496,570.60	(462,883.02)	-	-	784,379.21
2/1/2026	784,379.21	-	-	1,017,132.31	(828,448.34)	-	(75.00)	972,988.18
3/1/2026	972,988.18	-	-	176,161.48	(199,557.58)	-	-	949,592.08
4/1/2026	949,592.08	-	-	778,461.65	(621,165.00)	-	(3,183.40)	1,103,705.33
5/1/2026	1,103,705.33	-	-	282,635.04	(259,235.82)	-	-	1,127,104.55
6/1/2026	1,127,104.55	-	-	-	(30,806.28)	-	-	1,096,298.27 as of 06/10/2026
	Totals	330,331.82	(423,796.12)	3,295,849.81	(2,953,176.34)	-	(3,258.40)	